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Reasonable Accommodation Application Supplement

Reasonable Accommodation

- For complete filing instructions, see the **Standard Application** form.
- You must make an appointment with a Planning Department staff member to determine if materials or information (in addition to those listed below) are needed to evaluate your project.
- If Reasonable Accommodation requires another planning permit or approval, the application shall be combined and processed with the application for such permit or approval.
- If you have any questions, or need help in completing this request form, the Planning Department will assist you. Please contact the Planning staff at the counter where you received this request form for assistance or call (510) 670-5410.

1. Applicant Name: _____
2. Contact the Planning Department at (510) 670-5410 to make an appointment with a Senior Planner to submit the following materials to the Alameda County Planning Department (Zoning Counter) at 399 Elmhurst Street, Hayward, California. **We will not accept incomplete applications.** Please use the following checklist to ensure the application is complete.

Required

- Standard Application** form.
- Application Supplement:** *Reasonable Accommodation* form.
- Filing Deposit:**

Pursuant to Zoning Code Section 17.60.120, no application fee shall apply to a request for reasonable accommodation (unless the request is being made concurrently with an application for some other discretionary approval, in which case the applicant shall pay only the required application fee for that discretionary approval).

- Plot plan (5 copies):** Show all information as shown on the **Sample Plot Plan** on the back of this form. Minimum paper size is 8½ x 11 inches. Larger plans shall be folded to 8½ x 11 inches.
- Written Statement:** On an attached sheet, briefly explain the following information.

1. Describe the current actual use of the property.
2. Describe the accommodation you are requesting and the specific regulation(s) and/or procedure(s) from which accommodation is sought.
3. Give the reason that the reasonable accommodation may be necessary for you or, the individuals with disabilities seeking the specific accommodation. You do not need to tell us the name or extent of your disability or that of the individual(s) seeking the accommodation.

Alameda County Planning Department

224 West Winton Avenue, Room 111, Hayward, CA 94544

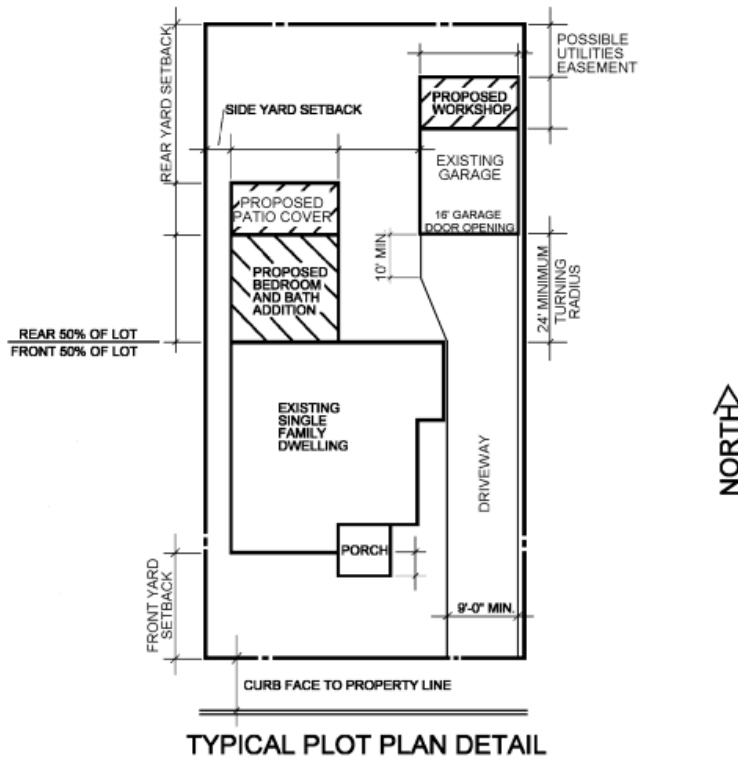
Phone: (510) 670-5400 Fax: (510) 785-8793 Web: <http://www.acgov.org/cda/planning>

- Supporting Documents:** Please attach any documents that you think support your request for reasonable accommodation and would assist the County in considering your request.
- Other Information requested by Planner:** _____
- If Reasonable Accommodation requires another planning permit or approval,** the application shall be combined and processed with the application for such permit or approval.
- Call for appointment to meet with a Senior Planner for submittal.**

Sample Site Plan

Site Plan should include the following, if applicable:

1. North direction arrow.
2. Scale. You must use 1 inch = an even number of feet (i.e. 20 feet, 40 feet, 100 feet, or 600 feet depending on the size of your property).
3. Boundaries of the parcel, including dimensions (you may need a plot map of your property).
4. Location, dimensions, and purpose of rights-of way and easements within the property.
5. Location, dimensions, and use of all existing and proposed structures.
6. Distances of existing and proposed structures from all property lines, from rights-of way, easements, and other structures.
7. Location of all utilities labeled existing or proposed, including septic tank and drainfield, water, power, phone etc.
8. Location and dimensions of all proposed and existing roads, driveways, parking areas, patios, decks, walkways, and other impervious (paved) area(s).
9. Location of any surface water (streams, culverts, drainage ways), or any distinguishing land features such as slopes within or adjacent to the parcel.
10. Extent of area which will be disturbed by construction activity, clearing, digging, or earth moving.
11. On the back of your site plan, please provide detailed directions to the site.
12. Vicinity map.



RA 11/9/2011