Alameda County Environmental Health
1131 Harbor Bay Parkway, Alameda CA 94502 (510)567-6700 fax (510)337-9432

Temporary Event Booth
Preinspection/Self Inspection Form

[Please complete this form ***before you begin to serve food*** to the public.
Have the form available to show to the event sponsor or to the Environmental Health Inspector.]

	Items to be completed before serving food to the public	**Initial when done**
1	**Handwash station** has been set up and is ready to use. -container of water with a spigot which can be turned on and off without having to hold it on. -bucket to catch the dirty water -liquid soap in a pump dispenser -single use paper towels	1 _____
2	**Utensil wash station** is set up and ready to use. -bucket with soapy water -bucket with bleach and water to use for rinse and sanitizing -One (1) spoon of bleach for ½ bucket of water -[One tablespoon in each 2 gallons of water]	2 _____
3	Food preparation **tasks** are **delegated** so there are three types of workers: -those who only touch the raw meat and poultry -those who only touch ready to eat foods -those who only touch the money	3 _____
4	All **food preparation** is done **inside** of the booth	4 _____
5	If there is a **bar-b-q** it can be **outside** of the booth but all **food** cooked outside must then be taken back **inside** the booth **for service** to the customer	5 _____
6	**Thermometer** to measure food temperatures is **available** in the booth.	6 _____
7	All **cold foods** are well iced and are **below 45** degrees F.	7 _____
8	All **hot foods** are: -served directly to the customer or -held **at or above 140** degrees F ***Discard any remaining hot foods at the end of each day.***	8 _____
9	Health **Permit** is prominently displayed for the public	9 _____
10	**Trash** containers are available inside the booth	10_____
11	Self-serve **condiments** are: - in containers with a hinged lid or - in squeeze bottles or - in individual packets.	11_____
12	**All open food is protected from customer spit and sneezes.**	12_____

Name of the person in charge of the booth_____

(There must be someone in charge and present at all times)