



A G E N D A

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

Wednesday, October 21, 2009, 4:00 P.M.

Lakeside Plaza Building

1401 Lakeside Drive, Room 222

Commissioner Ben Tate, President
Commissioner Ophelia Long, Vice-President
Commissioner Dupsi Brown-Kuria
Commissioner Arlene Lum
Commissioner Barbara Luna

Kay Winer, Interim Secretary to
Civil Service Commission
Richard Karlsson, County Counsel

I. CALL TO ORDER

II. APPROVE THE MINUTES OF OCTOBER 7, 2009 AS MAILED.

III. APPROVE CONSENT MATTERS - see Page 2.

IV. COMMUNICATION(S) No Actions

V. APPEALS (Non-Disciplinary Matters) No Actions

VI. CONFIDENTIAL MATTERS (The Commission may refer these items for confidential discussion).

VII. FINDINGS OF FACT AND RECOMMENDATION (S) No Actions
(For Disciplinary Matters – The Commission may refer these items for confidential discussion.)

VIII. CLOSED SESSION

Conference with Legal Counsel – Potential Litigation

Significant exposure to litigation pursuant to Subdivision (B) of Government Code 54956.9

IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:

X. PUBLIC COMMENTS:

XI. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:

XII. ADJOURNMENT

III. CONSENT MATTERS

A. Hearing Calendar

Correspondence from Gus Feldman, Worksite Organizer, SEIU 1021, requesting an appeal hearing. Case No. 2009-09. Set for Hearing.

B. Reinstatement Request(s)

Bernardo S. Batistiana, Data Input Clerk, Health Care Services Agency
Sandra M. Cooke, Clerk Intermittent I, Treasurer Tax Collector's Office
Sonik Hakimian, Senior Registered Environmental Health Specialist, Health Care Services Agency
Tommy Smith, Clerk Intermittent I, Registrar of Voters
Jose Salac Surdilla, Clerk Intermittent I, Treasurer Tax Collector's Office
Beryl Vonderheid, Clerk Intermittent I, Treasurer Tax Collector's Office
Alexander Weiss, Clerk Intermittent I, Registrar of Voters

C. Examination Actions – October 14, 2009

Order promotional assembled examination:

Supervising Registration/Elections Technician, LDF 11/09/09

Order open-assembled examinations:

Investment Officer, ACERA, LDF 11/9/09

Chief Financial Manager, LDF 11/09/09

Employee Benefits Technician I, LDF 11/9/09

Assistant Director, General Services Agency, LDF 11/9/09

Designate Supply Clerk II, exam #N123 as an alternate list for Supply Clerk I.

Miscellaneous:

Un-designate the Accounting Specialist II eligible list, exam #N090, as an alternate list for Parking Attendant.

D. Examination Actions – October 21, 2009

Order open-assembled examination:

Division Commander, LDF 11/16/09

Human Resource Validation Processor, LDF 11/16/09

Terminate eligible list:

Building Equipment Maintenance Worker, #L154

III. CONSENT MATTERS

E. Eligible Lists

Create, approve and order promulgated:
 Contract Compliance Officer, #O067
 Real Estate Projects Manager, #O059
 Registered Environmental Health Specialist, #O068

F. Classification Recommendations

Department:	Re:
Public Works Agency	1. Reallocate one position of 2090, Public Art Program Coordinator to 2090P, Public Art Program Coordinator (Project) (10-00517).
Retirement	2. Reallocate one position of 1220, Secretary II to 1221, Supervising Secretary II (10-00557).
Sheriff's Office	3. Reallocate one position of 0278, Human Resources Technician to 1129, Specialist Clerk II (10-00555).
Zone 7	4. Reallocate one position of 4918, Secretary, Zone 7 to 4904, Personnel Technician, Zone 7 (09-02013).

G. Specialty Designations

Department:	Re:
Social Services Agency	1. Remove the specialty designation of one position, #309518, job code 6787, Career Development Specialist I (Job Training Partnership Act Specialty), effective 11/1/09.

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