



A G E N D A

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

Wednesday, March 25, 2009, 4:00 P.M.

Lakeside Plaza Building
1401 Lakeside Drive, Room 222

Commissioner Ben Tate, President
Commissioner Ophelia Long, Vice-President
Commissioner Dupsi Brown-Kuria
Commissioner Arlene Lum
Commissioner Barbara Luna

Stephen Amano, Acting Secretary to
Civil Service Commission
Richard Karlsson, County Counsel

I. CALL TO ORDER

II. APPROVE THE MINUTES OF MARCH 11, 2009 AS MAILED.

III. APPROVE CONSENT MATTERS - see Page 2.

IV. COMMUNICATION(S) No Actions

V. APPEALS (Non-Disciplinary Matters) No Actions

VI. CONFIDENTIAL MATTERS (The Commission may refer these items for confidential discussion).

VII. FINDINGS OF FACT AND RECOMMENDATION (S) No Actions

VIII. CLOSED SESSION

Conference with Legal Counsel - Potential Litigation

Significant exposure to litigation pursuant to Subdivision (B) of Government Code 54956.9

IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:

X. PUBLIC COMMENTS:

XI. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:

XII. ADJOURNMENT

III. CONSENT MATTERS

A. Reinstatement Request(s)

Angel Aponte, Eligibility Technician III, Social Services Agency
Brenda Augustine, Clerk Intermittent I, Registrar of Voters
Jesus Barot Jr., Clerk Intermittent I, Registrar of Voters
Elvin J. Haynes, Clerk Intermittent I, Registrar of Voters
Tommy Smith, Clerk Intermittent I, Registrar of Voters
Jose Surdilla, Clerk Intermittent I, Registrar of Voters
Karen Swan, Clerk Intermittent I, Registrar of Voters
Alexander Weiss, Clerk Intermittent I, Registrar of Voters
Dakota Winters, Clerk Intermittent I, Registrar of Voters
Kam Wong, Clerk Intermittent I, Registrar of Voters

B. Voluntary Demotion(s)

Stanley Fung, Deputy Director, Public Works to Principal Engineer,
Public Works Agency

C. Examination Actions - March 18, 2009

Order open-assembled examination:
Deputy Director of Child Support Services, LDF 4/13/09

D. Examination Actions - March 25, 2009

Order promotional-assembled examination:
Manager, Photographic and Printing Services, LDF 4/20/09

Order open-assembled examination:
Sustainability Specialist, LDF 4/20/09

Miscellaneous:
Extend the last day for filing for Chief Forensic Pathologist, exam #O018, to 3/30/09.

E. Eligible Lists

Create, approve and order promulgated:
Adult Protective Services Supervisor, #N142
Adult Protective Services Worker II, #N144
Assistant Superintendent, #O005
Bonds and Finance Manager, #O012
Disability Programs Manager, #O013
Eligibility Technician III - Inter County Lateral, N147
Eligibility Technician III - Promotional, #N146
Insect Trapper (Services-As-Needed), #O010
Manager, Employee Benefits & Service Center, #O006

III. CONSENT MATTERS	
F. <u>Classification Recommendations</u>	
Department:	Re:
Assessor's Office	1. Reallocate one position of 0221, Administrative Services Officer to 0217, Financial Services Officer (09-01032).
Community Development Agency	2. Reallocate one position of 8241, Chief Deputy Agricultural Commissioner to 8230, Deputy Agricultural Commissioner (09-00904).
Social Services Agency	3. Reallocate one position of 1128, Specialist Clerk I to 1129, Specialist Clerk II (09-00874). 4. Reallocate one position of 1128, Specialist Clerk I to 1129, Specialist Clerk II (09-00875).
G. <u>Classification Specifications</u>	
	1. Recommend that the Board of Supervisors establish the classification specification #4966, Associate Control Systems Engineer, Zone 7 and adopt the classification specification. 2. Recommend that the Board of Supervisors establish the classification specification #8213, Fire Department Telecommunications Specialist and adopt the classification specification. 3. Adopt the revised classification specification for 0215, Senior Financial Services Specialist.