



A G E N D A

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

Wednesday, September 9, 2009, 4:00 P.M.

Lakeside Plaza Building
1401 Lakeside Drive, Room 222

Commissioner Ben Tate, President
Commissioner Ophelia Long, Vice-President
Commissioner Dupsi Brown-Kuria
Commissioner Arlene Lum
Commissioner Barbara Luna

Kay Winer, Interim Secretary to
Civil Service Commission
Richard Karlsson, County Counsel

I. CALL TO ORDER

II. APPROVE THE MINUTES OF AUGUST 26, 2009 AS MAILED.

III. APPROVE CONSENT MATTERS - see Page 2.

IV. COMMUNICATION(S) No Actions

V. APPEALS (Non-Disciplinary Matters) No Actions

VI. CONFIDENTIAL MATTERS (The Commission may refer these items for confidential discussion).

VII. FINDINGS OF FACT AND RECOMMENDATION (S)

(For Disciplinary Matters – The Commission may refer these items for confidential discussion.)

Public Employee Discipline/Dismissal/Release – Case No. 2008-07 (Sheriff's Office).

VIII. CLOSED SESSION

Conference with Legal Counsel – Potential Litigation

Significant exposure to litigation pursuant to Subdivision (B) of Government Code 54956.9

IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:

X. PUBLIC COMMENTS:

XI. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:

XII. ADJOURNMENT

III. CONSENT MATTERS

A. Reinstatement Request(s)

Van To, Clerk Intermittent I, Registrar of Voters
 Angela Yang, Principal Librarian, County Library

B. Voluntary Demotion(s)

Leidy Kantun-Gomes, Eligibility Technician III to Eligibility Support Clerk,
 Social Services Agency
 Melissa Gooch-Williams, Eligibility Technician II to Clerk II, Social Services Agency

C. Examination Actions – September 2, 2009

Order open-assembled examination:
 Medical Clerk, LDF 9/28/09
 Order promotional-continuous examination:
 Contract Compliance Officer, LDF 9/28/09
 Reopen continuous examination:
 Eligibility Technician III (Promotional), LDF 9/9/09

D. Examination Actions – September 9, 2009

Order open-assembled examination:
 Registered Environmental Health Specialist, LDF 10/5/09
 Terminate eligible list:
 Nutritional Assistant I, #K141

E. Eligible Lists

Create, approve and order promulgated:
 Appraiser I, #O054

F. Classification Recommendations

Department:	Re:
Public Works Agency	1. Reallocate one position of 0278, Human Resources Technician to 2090, Public Art Program Coordinator (10-00418).

III. CONSENT MATTERS	
G. <u>Specialty Designations</u>	
Department:	Re:
Health Care Services Agency	<ol style="list-style-type: none"> 1. Remove the specialty designation of one position, #309936, job code 0419, Information Systems Analyst (Applications Development and Support Specialty), effective 9/19/09. 2. Approve the specialty designation of one position #309936, job code 0419, Information Systems Analyst (Web Development Specialty), effective 9/20/09. 3. Approve the specialty designation of two positions #401063 and 401066, job code 6643, Clinical Case Manager-School Based (Spanish Speaking Specialty), effective 9/20/09. 4. Approve the specialty designation of one position #311250, job code 5650, Hazardous Materials Specialist (Certified Unified Program Agency-CUPA), effective 9/20/09.
H. <u>Classification Specifications</u>	
	<ol style="list-style-type: none"> 1. Adopt the revised classification specification for 5135, Physician I. 2. Adopt the revised classification specification for 5137, Physician II. 3. Adopt the revised classification specification for 5139, Physician III. 4. Adopt the revised classification specification for 6498, Youth and Family Services Therapist.