



Summary Action Minutes
ALAMEDA COUNTY
CIVIL SERVICE COMMISSION

Wednesday, April 22, 2009

(Minutes Subject to Approval at May 6, 2009 Meeting)

The Civil Service Commission will meet **Wednesday, May 6, 2009** at 4:00 p.m.
in Room 222 of the Lakeside Plaza Building.

PRESENT

Commissioners: **O. Long, A. Lum, B. Luna**
(Absent: **D. Brown-Kuria, B. Tate**)

Interim Director: **M. Welch**

County Counsel: **R. Karlsson**

I. CALLED TO ORDER

II. APPROVED THE MINUTES OF APRIL 8, 2009 AS MAILED. 3-0

III. APPROVED CONSENT MATTERS - 3-0

IV. COMMUNICATION(S) No Actions

V. APPEALS (Non-Disciplinary Matters) No Actions

VI. CONFIDENTIAL MATTERS - APPROVED 3-0

VII. FINDINGS OF FACT AND RECOMMENDATION (S) No Actions
(For Disciplinary Matters - The Commission may refer these items for confidential discussion.)

VIII. PUBLIC COMMENTS:

County Counsel, Richard Winnie, addressed the Commission to respond to some of the concerns raised at the last Commission meeting. Mr. Winnie presented the Office of the County Counsel's 1-year Trend line report to the Commission.

IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:

Interim HR Director, Mary Welch, reported on the Civil Service Rule changes meet and confer process with the employee organizations. The next meet and confer is scheduled for May 5, 2009. Mary Welch will prepare a written update for the next CSC Meeting on May 6th. Commissioner Long requested a separate CSC Retreat to review the rule changes.

May Welch also handed out the March 2009 Operational Plan Update and reported that the Human Resource Services Department is working very hard to implement all the new initiatives. Commissioner Long requested the addition of the Operational Plan to the CSC Retreat Agenda.

X. ADJOURNMENT 3-0

III. CONSENT MATTERS - APPROVED

A. Hearing Calendar

1. Correspondence from Ronda Goldsby, worksite Organizer, SEIU Local 1021, requesting an appeal hearing (Case No. 2009-05). Set for hearing.
2. Correspondence from Gus Feldman, Worksite Organizer, SEIU Local 1021, requesting an appeal hearing (Case No. 2009-04). Set for hearing.

B. Reinstatement Request(s)

Brian Bloom, Deputy Public Defender, Public Defender's Office
Kim Brown, Child Support Caseworker II, Office of Child Support Services
Carey E Cogan Bailey, Child Welfare Worker II, Social Services Agency
Manijeh Rezaei Ehsani, Clerk Intermittent I, Registrar of Voters
Christine H Nygaard, Child Welfare Worker II, Social Services Agency
Valerie L Patton, Child Welfare Supervisor, Social Services Agency
Jennifer Tien, Specialist Clerk, Human Resource Services Department
John Trizuto, Clerk Intermittent I, Registrar of Voters
Orlando Wright, Clerk Intermittent I, Registrar of Voters

C. Comparable Transfer(s)

Christiana Shaw, Program Specialist to Program/Financial Specialist, Social Services Agency

D. Examination Actions - April 15, 2009

Ordered open-assembled examinations:
Senior Financial Services Specialist, LDF 5/11/09
Appeals Officer, LDF 5/11/09
Supervising Appeals Officer, LDF 5/11/09

E. Examination Actions - April 22, 2009

Ordered open-assembled examination:
Workforce Planning and Development Manager, LDF 5/18/09
Reopened continuous examination:
Specialist Clerk I, LDF 5/1/09

III. CONSENT MATTERS - APPROVED

F. Eligible Lists

Created, approved and ordered promulgated:

- Account Clerk II, #O002
- Building Maintenance Laborer, #N139
- Career Development Specialist II, #N003
- Child Welfare Worker II (Inter-County Lateral), #O011
- Library Page, #N126
- Sergeant, #O007

G. Classification Recommendations - Approved

Department:	Re:
Health Care Services Agency	1. Reallocate one position of 5865, Senior Therapist to 5870, Supervising Therapist (09-00321). 2. Reallocate one position of 1129, Specialist Clerk II to 1142, Administrative Assistant (09-00324). 3. Reallocate one position of 0314, Health Care Program Administrator to 6647, Children and Youth Initiatives Director (09-01172). 4. Reallocate one position of 5305, Registered Nurse II to 5315, Registered Nurse III (Specialty Designation: PHN) (09-01180). 5. Reallocate one position of 6715, Social Worker II to 6720, Social Worker III (09-01239).
Probation Department	6. Reallocate one position of 6183 Community Network Coordinator to 6927, Program Services Coordinator (09-00938).
Sheriff's Office	7. Reallocate one position of 8504, Coroner's Investigator I to 8604, Deputy Sheriff II (09-01155).
Social Services Agency	8. Allocate thirty-one additional positions of 6745P, Child Welfare Worker II (Project) (09-01247). 9. Allocate five additional positions of 6750P, Child Welfare Supervisor (Project) (09-01248).

III. CONSENT MATTERS - APPROVED

H. Specialty Designations - Approved

Department:	Re:
Health Care Services Agency	<ol style="list-style-type: none">1. Approve the specialty designation of one position, #312624, job code #6927, Program Services Coordinator, (School Health Services Specialty), effective 5/3/09.2. Remove the specialty designation of one position, #309893, job code #0306, Program/Financial Specialist (Measure A Specialty), effective 5/3/09.

I. Classification Specifications - Approved

	<ol style="list-style-type: none">1. Adopt the revised classification specification for #1527, Auditor Associate I.2. Adopt the revised classification specification for #1528, Auditor Associate II.3. Adopt the revised classification specification for #3170, Director of Child Support Services.
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ADJOURNMENT

There being no further business, the meeting was adjourned.

Mary Welch, Interim Secretary