



Summary Action Minutes
ALAMEDA COUNTY
CIVIL SERVICE COMMISSION

Wednesday, July 29, 2009

(Minutes Subject to Approval at August 12, 2009 Meeting)

The Civil Service Commission will meet **Wednesday, August 12, 2009** at 4:00 p.m.
in Room 222 of the Lakeside Plaza Building.

PRESENT

Commissioners: **O. Long, A. Lum, B. Luna**
(Absent: **D. Brown-Kuria, B. Tate**)

Interim Secretary: **K. Winer**

County Counsel: **R. Karlsson**

I. CALLED TO ORDER

II. APPROVED THE MINUTES OF JULY 15, 2009 AS MAILED. 3-0

III. APPROVED CONSENT MATTERS – 3-0

IV. COMMUNICATION(S) No Actions

V. APPEALS (Non-Disciplinary Matters)

From the Human Resource Services staff regarding the appeal of Michele Reardon's request for reconsideration of denial of reclassification of Specialist Clerk I to Engineering Staff Assistant I.

STAFF RECOMMENDATION: Appeal Denied 3-0

VI. CONFIDENTIAL MATTERS – APPROVED 3-0

VII. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:

Kay Winer reported having sent an email to all departmental personnel officers requesting departmental management representation, including the appellant's immediate supervisor, at all Civil Service Commission meetings when a reclassification appeal is scheduled, per the Commissioner's direction.

VIII. ADJOURNMENT – 3-0

III. CONSENT MATTERS - APPROVED

A. Hearing Calendar

Created, approved and ordered promulgated:

Clinical Case Manager, School-Based, #O043

Estate Manager/Investigator, #O047

Retirement System Program Analyst, ACERA, #O008

Sustainability Specialist, #O027

Workforce Planning & Development Manager, #O039

B. Classification Recommendations - Approved

Department:	Re:
Health Care Services Agency	1. Reallocate one position of 6701, Community Outreach Worker II to 0219, Administrative Specialist II (10-00195). 2. Reallocate one position of 6492, Mental Health Specialist III to 6927, Program Services Coordinator (10-00196). 3. Reallocate one position of 5644, Pharmacist, Behavioral Health Care Services to 5645, Senior Pharmacist, Behavioral Health Care Services (10-00199).
Sheriff's Office	4. Reallocate three positions of 8604, Deputy Sheriff II to 8755, Sheriff's Technician II (09-01934). 5. Reallocate three positions of 8604, Deputy Sheriff II to 8755, Sheriff's Technician II (09-01935). 6. Reallocate two positions of 8604, Deputy Sheriff II to 1310, Account Clerk II (09-01937). 7. Reallocate one position of 8604, Deputy Sheriff II to 8755, Sheriff's Technician II (10-00211).
Social Services Agency	8. Allocate one additional position of 0305P, Program Specialist (Project) (09-01006).

C. Specialty Designations - Approved

Department:	Re:
Health Care Services Agency	1. Remove the specialty designation of one position of #401058, job code 6701, Community Outreach Worker II (Consumer Option Specialty), effective 8/9/09.

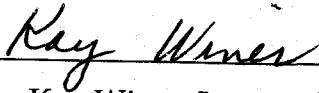
III. CONSENT MATTERS - APPROVED

D. Classification Specifications - Approved

1. Recommend that the Board of Supervisors establish the classification specification of 4983, Construction Maintenance Laborer, Zone 7 and adopt the classification specification.
2. Adopt the revised classification specification of 5337, Clinical Nurse Specialist.
3. Adopt the revised classification specification of 6504N, Clinical Professional Trainee Services-As-Needed.
4. Adopt the revised classification specification of 6497, Marriage and Family Therapist II.
5. Adopt the revised classification specification of 5383, Mid-Level Practitioner.
6. Adopt the revised classification specification of 5141, Physician IV.
7. Adopt the revised classification specification of 5143, Physician V.
8. Revise and retitle 6833, Recreation Supervisor to 6833, Sheriff's Recreation Supervisor and adopt the revised classification specification.
9. Adopt the revised classification specification series of 5300, Registered Nurse I and 5305, Registered Nurse II.
10. Adopt the revised classification specification of 5315, Registered Nurse III.
11. Adopt the revised classification specification of 6493, Senior Mental Health Specialist.
12. Adopt the revised classification specification of 5400N, Student Professional Worker Services-As-Needed.

ADJOURNMENT

There being no further business, the meeting was adjourned.



Kay Winer, Interim Secretary