

- **Facilitators**

- Provide a list of potential vendors to probation
 - Kamarlo Spooner
 - Mrs. Smith
 - Shani Shay
- Manage agenda
- Empower CAB members
- Requirements:
 - Meet with CAB prior to the retreat to help build out the agenda

- **Total Budget - \$25,000**

- **Swag – 2 colors: purple and white**

- Logo – Silhouette of people (Needs to be designed)
- Items:
 - Tablecloth (Alameda County Community Advisory Board (CAB))
 - Pin
 - Bracelet (Community Advisory Board (CAB))
 - Banner (standing) – Needs to be designed
 - Pens (with CAB name and website)

- Keychains (Alameda County Community Advisory Board (CAB))
- Hand sanitizer (Alameda County Community Advisory Board (CAB))
- Backpacks (Alameda County Community Advisory Board (CAB) and CAB website on probation site)
- Mints
- **"Good" Food:**
 - Provide a list of potential vendors to probation
 - Flint's BBQ (ineligible to bid)
 - Kamarlo Spooner
 - Money Pinks Catering
 - Touch of Soul
 - Family style (not individual)
 - Type of food:
 - Vegan option
 - Chicken (main meat, non-pork), fish and vegan option
 - Soul food
- **Training - Interactive:**
 - County policy & procedures - manual creation
 - CCP/EC structure - how does the system work?

- Advocacy tools
- Building community partnerships (how CAB can build a stronger network)
- **Other items:**
 - Incentives for attending
 - Certificates/acknowledgement for CAB members (thank you for your service)
 - RSVP's for community?
- **Agenda Items:**
 - Community input/feedback
 - Get to know each other - Introductions
 - "Real Talk"
 - Ice breakers
 - Team building exercises/activities/games
 - Community
- **Potential Dates – May 18th confirmed**
 - May 18th
 - June 22nd?
- **Length of retreat – 11am to 5pm confirmed**
 - 1st Choice:

- 4-6 hours
- 11am to 5pm
- **Potential Locations – CORE is confirmed**
 - First Choice: Center of Reentry Excellence (CORE)
 - Second Choice: Cherryland
 - Third Choice: Family Education and Resource Center (FERC)
 - Fourth Choice: BACS
- **Clean Up?**
- **Flyer**
- **Invitees**
 - Board of Supervisors and/or their staff
 - Focus on districts 1, 2, and 3 (CORE is in District 3)
 - Designate a specific time for them to attend/be present