



Welcome and thank you for your interest in the *Navigating Alameda County Jobs: Civil Service 101* seminar. Alameda County Probation Department is collaborating with Alameda County Human Resource Services Agency to host The Re-Entry Hiring Program's (Pathway to Success Initiative) 2<sup>nd</sup> Civil Service workshop for justice involved individuals, county employees, and service providers.

A specialized "train the trainer" workshop will be held each day for service providers and AB 109 funding recipients. This workshop will equip community providers and other county personnel with the skills, information, and resources needed to orient clients to the Alameda County Civil Service examination process.

#### WORKSHOP DAYS, TIMES, & LOCATION

Multiple 90-minute sessions will be held on July 22<sup>nd</sup> & 29<sup>th</sup>, 2019 at 1111 Jackson St., 2<sup>nd</sup> fl., Suite 226-228, Oakland, CA.

##### Monday, July 22, 2019

Session 1: 8:30am - 10:00am **\*Train the Trainer, Service Providers only\***  
Session 2: 10:30am - 12:00pm

##### Monday, July 29, 2019

Session 1: 10:30am – 12:00 pm  
Session 2: 1:30pm – 3:00 pm  
Session 3: 4:00 pm – 5:30 pm **\*Train the Trainer, Service Providers only\***

#### WORKSHOP INFORMATION:

Workshop attendees are invited to complete a 90 minute session where Human Resource personnel will review the following information:

- Defining *civil service*
- Reviewing Alameda County employment opportunities
- Reviewing the new job classification created for formerly incarcerated individuals and other entry-level positions
- Alameda County Human Resources recruitment process
- Accessing job bulletins
- The different types of examinations & screening processes
- Preparing for the oral civil service exam and other behavioral-based interviewing methods

#### TARGET AUDIENCE

Formerly incarcerated individuals, county personnel, service providers.

#### CONTACT INFORMATION & REGISTRATION

For more information or to register for the event, please our Eventbrite page at <https://acjobs101.eventbrite.com>



INTERESTED IN A JOB WITH ALAMEDA COUNTY?

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# Civil Service 101

## NAVIGATING ALAMEDA COUNTY JOBS

TIPS ON INTERVIEWING, PASSING THE CIVIL SERVICE EXAM, & JOBS  
FOR FORMERLY INCARCERATED INDIVIDUALS



# CIVIL SERVICE 101

90-MINUTE WORKSHOPS LOCATED AT  
1111 JACKSON ST. 226-228, OAKLAND CA



**SERVICE  
PROVIDERS:**  
**7/22 @ 8:30AM**  
**7/29 @ 4:00PM**

**PERSONS SEEKING  
EMPLOYMENT:**  
**7/22 @ 10:30AM**  
**7/29 @ 10:30 &  
1:30PM**



PRESENTED BY:



ALAMEDA COUNTY  
Human Resource Services