

**ALAMEDA COUNTY  
BOARD OF SUPERVISORS'  
PROCUREMENT AND CONTRACTING POLICY COMMITTEE**

**Monday, December 16, 2024  
2:30 p.m.**

Location: **Board of Supervisors' Chamber – Room 512 – 5th Floor**  
County Administration Building  
1221 Oak Street, Oakland, CA 94612

**Supervisor Nate Miley, Chair  
Supervisor Elisa Márquez**

Staff: Melissa Wilk, Auditor-Controller  
Daniel Woldesenbet, Director, Public Works Agency  
Kimberly Gasaway, Director, General Services Agency  
Susan S. Muranishi, County Administrator

**Webinar:** <https://zoom.us/j/82411322972>

**Phone:** (877) 853-5257 (Toll Free)

**Webinar ID:** 975 3993 6565

The Procurement and Contracting Policy Committee welcomes you to its meetings and your interest is appreciated. The Committee allows in-person and remote observation and participation by members of the public at its meetings.

**IN-PERSON PARTICIPATION:** The meeting site is open to the public. All in-person participants must adhere to posted health and safety protocols while in the building. For both in-person and remote attendees, when addressing the Committee, please give your name for the record prior to your presentation. If you wish to speak on a matter not on the agenda, please wait until the Chair calls for public comment on items not on the agenda. NOTE: Only matters within the Board of Supervisors' jurisdiction may be addressed. Time limitations shall be at the discretion of the Chair.

**REMOTE/TELECONFERENCE PARTICIPATION:** Members of the public may observe and participate in meetings remotely via teleconference by following the instructions in the TELECONFERENCING GUIDELINES posted on-line at: [https://www.acgov.org/board/bos\\_calendar/documents/TeleconferencingGuidelines\\_Procurement\\_pdf](https://www.acgov.org/board/bos_calendar/documents/TeleconferencingGuidelines_Procurement_pdf)

To simply observe the meeting via live broadcast visit: <http://acgov.org/board/broadcast.htm>

If attending in-person and you wish to speak on an item, please fill out a speaker slip at the front of the Chambers and submit it to the clerk.

Pursuant to Board Policy: (1) Signs that obstruct the view of meeting attendees are prohibited during Board meetings; (2) Demonstrations that disrupt the meeting are prohibited; (3) Each Board Member may request one continuance of any item to a meeting date within two regularly scheduled meetings. If you have questions regarding the agenda, please call the Clerk of the Board's Office at (510) 208-4949.

If you require the use of an assistive listening device, please ask the Clerk for a personal sound receiver. If you require a reasonable modification or accommodation for a disability, please contact the Clerk of the Board 72 hours prior to the meeting date at CBS@acgov.org or call (510) 208-4949 or (510) 834-6754 (TDD). The Board of Supervisors' meetings are wheelchair accessible. If you require language interpretation services, please contact the Clerk of the Board, by 5:00 p.m. 72 hours prior to the meeting start time.

Written public comments may be submitted online at <https://bos.acgov.org/public-comments/> These comments will not be read during the public comment period. Written public comments submitted prior to 3:00 p.m. the day before the meeting will be routed to the Commission and will be available for inspection prior to the Commission meeting upon request to the Clerk of the Board. All written public comments routed to the Board and those written public comments received after 3:00 p.m. the day before the meeting and prior to the conclusion of the meeting will be made part of the official record on file with the Clerk of the Board.

**ALAMEDA COUNTY  
BOARD OF SUPERVISORS'  
PROCUREMENT AND CONTRACTING POLICY COMMITTEE**

**Monday, December 16, 2024  
2:30 p.m.**

**AGENDA**

**I. Workforce Data Report**

Margarita Zamora, Director, Alameda County Human Resource Services

[Attachment](#)

**II. Healthy Homes Department Biannual Update**

April Williamson, Interim Director, Healthy Homes Department, Community Development Agency

[Attachment](#)

**III. General Services Agency Quarterly Procurement & Contracting Report**

Kimberly Gasaway, Director, General Services Agency

[Attachment](#)

[Attachment](#)

**IV. Auditor-Controller Quarterly Procurement Report**

a) End-of-Fiscal-Year Report - Melissa Wilk, Auditor-Controller, Auditor-Controller Agency

b) Disparity Study Update - Melissa Wilk, Auditor-Controller, County Counsel

[Attachment](#)

**V. Social Services Agency Annual Procurement and Contracting Report**

Robert Woolley, Financial Services Director, Social Services Agency

**PUBLIC COMMENT**

*Committee agendas are available via Internet at: <https://www.acgov.org>*