

ALAMEDA COUNTY BOARD OF SUPERVISORS' PROCUREMENT AND CONTRACTING POLICY COMMITTEE

Monday, March 20, 2023
2:30 p.m.

Location: **Board of Supervisors' Chamber – Room 512 – 5th Floor**
County Administration Building
1221 Oak Street, Oakland, CA 94612

Supervisor Nate Miley, Chair
Supervisor David Haubert

Staff: Melissa Wilk, Auditor-Controller
Daniel Woldesenbet, Director, Public Works Agency
Kimberly Gasaway, Interim Director, General Services
Susan S. Muranishi, County Administrator

Summary Action Minutes

I. General Services Agency - Outreach, Contracting and Procurement Report [Attachment](#)

Detra Dillon, General Services Agency, presented the General Services Agency - Outreach, Contracting and Procurement Report.

This report covers the period of October 1, 2022, through December 31, 2022.

Goods and Services Contracts (inclusive of Professional services)

During the current reporting period, the General Services Agency conducted 11 formal bid processes that resulted in 16 contracts totaling \$17,649, 938.

Contracts by SLEB/Local/Non Local

- SLEBs: 5 contracts totaling \$6,858,437
- Local (non-certified): 4 contracts totaling \$1,464,373
- Non-local: 7 contracts totaling \$9,327,129

Architecture and Engineering Contracts/Design/Build Contracts

There were no contracts awarded for this reporting period.

Construction Contracts

There were five (7) awarded contracts for this reporting period, in the amount of \$1,450,100.

- Santa Rita Jail Housing Unit Security Screen Installation
Crusader Fence Company, LLC (Non-Local): \$390,148
- Emergency Transformer Replacement, Foothill Blvd. San Leandro
PB Electric, Inc. (Non-Local): \$400,000
- AlcoPark Underground Service Tank Removal
Armer/Norman & Associates (Local): \$321,602

- Emergency Transformer Replacement @ Santa Rita Jail Substation
Del Monte Electric Co., Inc. (Local): \$210,880
- Santa Rita Jail Fire Hose and Nozzle Repairs
Battalion One Fire Protection (SLEB): \$56,591
- Access Hatch Installation at Rene C. Davidson Courthouse
Yost Metal Fab (SLEB): \$32,000
- Fire Sprinkler and Standpipe Repairs at Rene C. Davidson Courthouse
Battalion One Fire Protection (SLEB): \$38,879

This item was informational only and required no Committee action.

II. Auditor-Controller Agency Procurement Quarterly Report [Attachment](#)

Susan Wewetzer, Assistant Auditor-Controller, Auditor-Controller Agency, presented the Auditor Controller Procurement Quarterly report.

The information this report is based on payments made to contractors. The summary chart of all payments up to \$500,000 for the period July 1, 2009, through December 31, 2022.

- Total payments up to \$500,000 were \$1.8B
- \$1.1B was paid to local contractors which equals 60.40% of total dollars up to \$500,000
- \$905.8M was paid to MWBE/SLEB contractors which equals 49.12% of total dollars up to \$500,000

All payments to contractors including amounts over \$500,000. This data is presented in the summary on Page A2 for the period July 1, 2009, through December 31, 2022, and includes:

- Total payments were \$4.1B
- \$2.2B was paid to local contractors which equals 54.23% of total dollars
- \$1.5B was paid to MWBE/SLEB contractors which equals 35.72% of total dollars

This item was informational only and required no Committee action.

III. 2022 Procurement and Contracting Policy Committee related Accomplishments and 2023 Planning Efforts

- Public Works Agency
- [General Services Agency](#)
- Auditor-Controller

IV. Update on Disparity Study

Laura Lloyd, County Administrator's Office, gave an oral update on the Disparity Study being conducted by Mason Tillman and Associates.

The industries being studied are construction, architectural and engineering professional services, goods & services, and covers the contracting period of July 1, 2017, through June 30, 2020.

The draft of the Disparity Study was received on November 4, 2022, consisting of over 250 pages, with 11 chapters. In addition, the Board of Supervisors commissioned a workforce utilization study to determine if the ethnicity and gender of workers is in parity with the available workforce. In addition, there has been difficulty in getting the subcontractor information for analysis.

These studies are under review by county staff and the County Counsel's office for edits and comments.

Staff will be coming to the Board for a time-only contract extension of the Disparity Study, as the contract term ended on January 3, 2023.

This item was informational only and required no Committee action.

PUBLIC COMMENT

None.