

**ALAMEDA COUNTY
BOARD OF SUPERVISORS'
PROCUREMENT AND CONTRACTING POLICY COMMITTEE
SPECIAL MEETING**

Monday, April 18, 2022
2:30 p.m.

Location: **Board of Supervisors' Chamber – Room 512 – 5th Floor**

County Administration Building
1221 Oak Street, Oakland, CA 94612

Supervisor Nate Miley, Chair
Supervisor David Haubert

Staff: Melissa Wilk, Auditor-Controller
Daniel Woldesenbet, Director, Public Works Agency
Kimberly Gasaway, Interim Director, General Services
Susan S. Muranishi, County Administrator

Summary Action Minutes

I. Informational Report on Disparity Study, Subcontractor and Measure A1 Data

Supervisor Nate Miley, District 4, Board of Supervisors, and Melissa Wilk, Auditor-Controller, Clerk-Recorder, gave introductory comments regarding the Disparity Study commissioned by the Board of Supervisors in September 02022.

Laura Lloyd, County Administrator's Office, gave an oral update on the Disparity Study. The Board of Supervisors commissioned a disparity study to determine if contracting opportunities are being equitably distributed by the county. Mason Tillman Associates are preparing study. The study will cover county contracts from the period of July 1, 2017, through June 30, 2020.

Mason Tillman Associates is currently awaiting subcontractor information to conduct the subcontractor analysis portion of the study. The prime contractors have been requested to provide information not originally requested by the County.

County Departments are currently working to obtain subcontractor information in County records, the deadline to provide this information is April 30, 2022.

An update on the Disparity Study will be provided at the next Procurement meeting.

This item was informational only and required no Committee action.

II. Update on Small, Local & Emerging Business (SLEB) Reimagining Efforts

Melissa Wilk, Auditor-Controller, Clerk-Recorder, gave a brief oral update on the Small, Local & Emerging Business (SLEB) Reimagining Efforts.

The Auditor-Controller's Office has been focusing on enhancing the AlcoLink system to identify waivers; more information will be forthcoming at a future meeting.

Kimberly Gasaway, Director, General Services Agency, reported that the Agency has discussed several ways to enhance the SLEB program including:

- Microenterprises
- Unbundling contracts
- Other means of SLEB participation
- Add topics to training and look at the way data is being collected

Speakers

Mario Wagner, Eddie Dillard, Stanley Cooper, Kelly Abreu, Bernida Regan, Joe McCallum gave public comment on Reimagining the County's SLEB program.

III. Informational Report on Small, Local & Emerging Business (SLEB) Waiver Analysis

Kimberly Gasaway, Interim Director, General Services Agency provided an oral report on Small, Local & Emerging Business (SLEB) Waiver Analysis.

The information has been gathered on SLEB waivers; however, the analysis has not been completed. Director Gasaway would like to meet in the Procurement & Contracting Working Group to discuss how the analysis should be completed by category.

Speakers

Stanley Cooper stated that federal dollars should be included in the Disparity Study, the County should consider set asides, as in San Francisco County. In addition, Mr. Cooper recommended developing new certifications and make SLEBS mandatory for prime contractors and mandatory local participation.

Eddie Dillard suggested that SLEB waivers not be given to prime contractors as waivers are used to allow prime contractors to not participate in the program. It defeats the purpose of the program.

Mario Wagner thanked everyone for gathering the proper information and asked if the percentage of SLEB waivers granted is known.

Kimberly Gasaway, Interim Director, General Services Agency, clarified that SLEB is not part of construction contracts; only for goods and services and additionally Federal funding does not allow for carve outs and other programs implemented by the County.

Director Gasaway will make a presentation on an overview of the various programs by the General Services Agency for clarification, such as the SLEB and ECOP programs.

PUBLIC COMMENT

Stanley Cooper commented that unbundling contracts, bonding capacity, and accelerated payment programs are what is needed to help small contractors.

Eddie Dillard commented regarding the Dublin Transit Village Project. He tried to contact the prime contractor several times, regarding local participation. The contractor did not do outreach to minority contractors.