

**ALAMEDA COUNTY
BOARD OF SUPERVISORS'
PROCUREMENT AND CONTRACTING POLICY COMMITTEE**

**Monday, July 17, 2023
2:30 p.m.**

Location: **Board of Supervisors' Chamber – Room 512 – 5th Floor**
County Administration Building
1221 Oak Street, Oakland, CA 94612

**Supervisor Nate Miley, Chair
Supervisor Elisa Márquez**

Staff: Melissa Wilk, Auditor-Controller
Daniel Woldesenbet, Director, Public Works Agency
Kimberly Gasaway, Interim Director, General Services
Susan S. Muranishi, County Administrator

Summary Action Minutes

I. Healthy Homes Quarterly Lead Abatement Progress Report – *Continued to a future meeting.*

II. Update on Disparity Study

Laura Lloyd, County Administrator's Office, provided an update on the Disparity Study commissioned by the Board of Supervisors, which covers professional services, goods and services, construction procurement, and more for the period of July 1, 2017, through June 30, 2020.

The first draft was received in Winter 2022, and updates have been made in collaboration with Mason Tillman. The current draft, received on July 3, 2024, is 288 pages long and includes 11 chapters but lacks an executive summary, which is currently being developed.

Two chapters, related to legal review and procurement, are still under review by County Counsel. A more substantive update will be available by the next Procurement and Contracting Committee meeting in September 2024, depending on the completion of the executive summary and further meetings with Mason Tillman. The study's findings are still under review, and updates will be shared when finalized.

This item was informational only and required no Committee action.

III. General Services Agency Quarterly Contracting and Outreach Report
[Attachment](#)

Kimberly Gasaway, Director, General Services Agency, presented the General Services Agency - Outreach, Contracting and Procurement Report.

This report covers the period of January 1, 2023, through March 31, 2023.

Goods and Services Contracts (inclusive of Professional services)

During the current reporting period, the General Services Agency administered 13 formal procurements for goods and services \$24,869, 902.

Contracts by SLEB/Local/Non Local

- SLEBs: 5 contracts totaling \$6,858,437
- Local (non-certified): 4 contracts totaling \$1,464,373
- Non-local: 7 contracts totaling \$9,327,129

Architecture and Engineering Contracts/Design/Build Contracts

There were no contracts awarded for this reporting period.

Construction Contracts

There were five (7) awarded contracts for this reporting period, in the amount of \$1,450,100.

- Santa Rita Jail Housing Unit Security Screen Installation
Crusader Fence Company, LLC (Non-Local): \$390,148
- Emergency Transformer Replacement, Foothill Blvd. San Leandro
PB Electric, Inc. (Non-Local): \$400,000
- AlcoPark Underground Service Tank Removal
Armer/Norman & Associates (Local): \$321,602
- Emergency Transformer Replacement @ Santa Rita Jail Substation
Del Monte Electric Co., Inc. (Local): \$210,880
- Santa Rita Jail Fire Hose and Nozzle Repairs
Battalion One Fire Protection (SLEB): \$56,591
- Access Hatch Installation at Rene C. Davidson Courthouse
Yost Metal Fab (SLEB): \$32,000
- Fire Sprinkler and Standpipe Repairs at Rene C. Davidson Courthouse
Battalion One Fire Protection (SLEB): \$38,879

This item was informational only and required no Committee action.

IV. Auditor-Controller Quarterly Procurement Report

[Attachment](#)

Melissa Wilk, Auditor, Controller, Auditor-Controller Agency, presented the Auditor-Controller Agency Quarterly Procurement Report.

The information presented in this report is based on payments made to contractors. The summary chart of all payments up to \$500,000 for the period July 1, 2009, through March 31, 2023.

- Total payments up to \$500,000 were \$1.9B
- \$1.1B was paid to local contractors which equals 60.22% of total dollars up to \$500,000
- \$926.8M was paid to MWBE/SLEB contractors which equals 49.04% of total dollars up to \$500,000

- All payments to contractors including amounts over \$500,000. This data is presented in the summary on Page A2 for the period July 1, 2009, through March 31, 2023, and includes:
 - Total payments were \$4.2B
 - \$2.3B was paid to local contractors which equals 54.19% of total dollars
 - \$1.5B was paid to MWBE/SLEB contractors which equals 35.65% of total dollars

This item was informational only and required no Committee action.

V. Measure A1 Bi-Annual Contracting Update

[Attachment](#)

Michelle Starratt, Housing Director, Alameda County Housing & Community Development Agency, introduced John Lo as the new Assistant Housing Director, responsible for overseeing the construction and development of affordable housing and Olivia Eldred, overseeing the labor compliance program.

The Director presented a PowerPoint presentation on the Measure A1 Bi-Annual Contracting update.

The Measure A1 labor compliance program report covers data through February 28, 2023. The report highlights significant achievements:

28 Measure A1 projects completed

11 under construction

\$2.7 million construction hours logged, creating over 20,000 jobs - 41% re local hires, exceeding the board's goal of 30%. The report shows that 5% of hires were equity priority hires, a term updated from "disadvantaged worker" to encourage more people to identify with the classification.

The report tracks local and small business involvement, with \$219 million in construction contracts awarded, 52% of which went to small local businesses. The board's goals for workforce, labor compliance, and contract compliance have been consistently exceeded.

The report addresses demographic disparities in the construction workforce and emphasized the need for more outreach and engagement to increase representation of African American, Asian, and Native American workers in Measure A1 projects. The department is coordinating with other county departments to improve workforce diversity.

This item was informational only and required no Committee action.

PUBLIC COMMENT

None.