

ALAMEDA COUNTY BOARD OF SUPERVISORS' TRANSPORTATION/ PLANNING COMMITTEE

Tuesday, July 6, 2021
9:30 a.m.

Supervisor Nate Miley, Chair
Supervisor David Haubert

Location: Board of Supervisors Chamber – 5th Floor
County Administration Building
1221 Oak Street, Oakland, CA 94612

Summary/Action Minutes

I. Environmental Health Permit Issuance Process - *continued from June 7, 2021* [Attachment](#)

Ronald Browder, Director, and Dilan Roe, Chief., Land & Water Protection Division, Environmental Health Department, Health Care Services Agency, presented a PowerPoint presentation on the Environmental Health Department Issuance process.

The steps in the Land & Water Protection Division and the Onsite Wastewater System Program approval and permitting process differ depending on the type and location of the OWS and may include one or more of the following:

- File review
- Office or site consultation meeting
- Review/approval of existing OWS performance evaluations, as-built plans, repair/modification plans and/or corrective action plans
- Review/approval of new OWS design plans, specifications, and reports
- Review/approval of potable water supply source testing (flow and quality of well or spring water) for new development and/or other special circumstances
- Review/clearance of building, site development and/or land use permits
- Issuance of OWS permits (installation, repair/modification, abandonment, operating)
- Interagency coordination; and/or granting of a variance.

To initiate approval and permitting for an OWS a completed Service Request Application (SRA) for a file review must be submitted to the OWS Program by the property owner or the property owner's authorized representative (applicant) along with requisite fees and supporting documents.

Upon receipt of a file review SRA the OWS Program staff conducts the following: 1) places the project in the department project review queue and conducts a file review; 2) provides a written response (within 10 working days) to the applicant with a determination on the steps & fees required to receive OWS approvals/permits or planning/building department clearance.

Speaker

Ken Carbone, spoke about the overreach and mismanagement of environmental health department in the permitting process. It drives infrastructure and opportunity into the ground. Mr. Carbone recommended that the department conform to state and federal regulations and remove local regulations.

Purpose:

- Report progress
- Advocacy or Education**
- Request Transportation and Planning Committee recommendation

Other:

This item was informational only and required no Committee action.

II. Permit Issuance Process/Plan Review Services - Follow Up and Next Steps

Albert Lopez, Director Planning Department, Chris Bazar, Director, Community Development Agency, Daniel Woldesenbet, Director, Public Works Agency and Willie McDonald, Fire Chief, Alameda County discussed with the Committee, how to make the permit process easier for clients with the various departments and agencies involved.

Mark Crawford, Alameda County Planning Commissioner, presented a PowerPoint presentation on recommendations to ease the permitting process.

Speakers

Kelly Abreu and Craig Semmelmeier spoke about the need for improvements in the permit issuance process.

Purpose:

Report progress

Advocacy or Education

Request Transportation and Planning Committee recommendation

Other:

Recommendation from the Transportation and Planning Committee: 1) Staff will check in monthly with District 1 on the status of on-going projects in that district; 2) Staff will return to the Committee with recommendations for an audit, a permit advocate (ombudsman); 3) recommendations for all departments and agencies using a single portal to submit permits, plans and drawings to all the various departments and agencies.

III. East County and Rural Road Services

[Attachment](#)

Amber Lo, Associate Civil Engineer, Public Works Agency and Daniel Woldesenbet, Director, Public Works Agency presented a PowerPoint presentation on East County and Rural Road Services.

The presentation included information on Capital Improvement Projects, Traffic & Engineering solutions, and Maintenance & Operations.

Speakers

Andrew Turnbull, Kelly Abreu and Merlin Newton, Sr. commented on the East County and Rural Roads Services.

Purpose:

Report progress

Advocacy or Education

Request Transportation and Planning Committee recommendation

Other:

This item was informational only and required no Committee action.

IV. Agricultural Advisory Committee recommendation regarding Floor Area Ratio for Agricultural Buildings - *continued to a future meeting*

[Attachment](#)

V. Agricultural Advisory Committee recommendation regarding Solar Policy for the Unincorporated

Area - *continued to a future meeting*

[Attachment](#)

Community Development Agency

Purpose:

Report progress

Advocacy or Education

Request Transportation and Planning Committee recommendation

Other:

PUBLIC COMMENT

Kelly Abreu spoke about findings and recommendations from the Grand Jury report from 2014-2015 to the Alameda County Board of Supervisors.

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