

ALAMEDA COUNTY
LEAD POISONING PREVENTION PROGRAM

A Joint Powers Authority serving the Cities of Alameda, Berkeley, Emeryville, and Oakland
2000 Embarcadero, Suite 300, Oakland, CA (510) 567-8282
www.achhd.org

DATE: December 11, 2020

TO: Directors and Alternates
Alameda County Lead Poisoning Prevention Program

FROM: Larry Brooks, Secretary
Joint Powers Authority

SUBJECT: **Meeting of the Board of Directors**

The next regular meeting of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors is scheduled for **Thursday, December 17, 2020. The meeting will begin at 9:15 a.m., or immediately following the Administration and Finance Committee Meeting.**

In response to the COVID-19 pandemic, and pursuant to California Governor Gavin Newsom's Executive Order N-29-20, the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Meeting of the Board of Directors will be available via teleconference.

Members of the public can also attend in person at the Alameda County Healthy Homes Department, 2000 Embarcadero, Suite 300, Oakland, CA. Members are encouraged to watch the meeting of the Board of Directors online by clicking the following link

<https://global.gotomeeting.com/join/870799453>

or dial in by using your phone, 1 (872) 240-3212 using Access Code: 870-799-453

If viewing the meeting via teleconference, you may provide written comment on an agenda item or raise an issue during Open Forum by sending an email to Lidice De La Fuente at Lidice.DeLaFuente@acgov.org. Please include your name and identify the agenda item you are addressing or that your comment falls under Open Forum. It is encouraged to send any comments 24 hours prior to the meeting; however, members of the public will be able to send written comments via email during the meeting as well.

If you require a reasonable modification or accommodation for a disability, please contact Lidice De La Fuente at Lidice.DeLaFuente@acgov.org or (510) 567-8291 at least 48 hours before the meeting of the Board of Directors.

Attached is the agenda packet for the meeting.

Thank you.

ALAMEDA COUNTY LEAD POISONING PREVENTION PROGRAM
JOINT POWERS AUTHORITY

A G E N D A

General Board Meeting

December 17, 2020

9:15 A.M. or immediately following the Administration and Finance Committee Meeting

Please join the meeting from your computer, tablet or smartphone

<https://global.gotomeeting.com/join/870799453>

or dial in by using your phone, 1 (872) 240-3212 using Access Code: 870-799-453

or in person at

Alameda County Healthy Homes Department, 2000 Embarcadero, Suite 300, Oakland, CA

NOTICE: All meetings of the Alameda County Lead Poisoning Prevention Program Joint Powers Authority Board of Directors are open to the public. Those wishing to address the Board of Directors on items not on the agenda may do so during the open forum section of the meeting.

- 1) **Open Forum** (Discussion)
Directors, alternates, staff, or members of the public may address the Board of Directors regarding items not on the agenda. The Board will listen to matters presented but may not take action on these items.
- 2) **Director's Report** (Information)
- 3) **Program Operations Committee**
 - a) **Minutes (November 19, 2020)** (Action) Pg. 1
- 4) **Administration and Finance Committee**
 - a) **Minutes (November 19, 2020)** (Action) Pg. 2
- 5) **General Board Meeting**
 - a) **Minutes (November 19, 2020)** (Action) Pg. 3
- 6) **Announcements by Board Directors** (Information)

Material related to an item on this Agenda, including those submitted to the Board of Directors after distribution of the agenda packet, and are available for public inspection at the Alameda County Healthy Homes Department office during normal business hours.

Agendas are available on the Department's website at www.achhd.org

**PROGRAM OPERATIONS COMMITTEE
MEETING MINUTES**

November 19, 2020

Attendance:

Voting Directors: Malia Vella, Alameda; Susan Wengraf, Berkeley; John J. Bauters, Emeryville

Non-Voting Directors: Gwen Hardy, Community Representative

Alternates: Dave Brown, County of Alameda

Staff: Dale Hagen; Lidice De La Fuente; Soni Johnson

Others: None

Absent: Lynette Gibson McElhaney, City of Oakland

Director John J. Bauters called into order the teleconference for the Program Operations Committee Meeting at 9:24 A.M.

1) **Open Forum**

2) **Director's Report**

Assistant Deputy Director, Dale Hagen served as Secretary to the Board in Mr. Larry Brooks absence.

Department's Outreach Coordinator, Soni Johnson provided Directors with information on the Department's activities during National Lead Poisoning Prevention Week, October 25-31, 2020. The Department collaborated with numerous partnering organizations; increased social media activities in various social media platforms; created a "Together" video and updated the Department's website layout. Ms. Johnson indicated that the Department intends to continue promoting its services and lead poisoning awareness by working with a marketing company and radio stations. Directors thanked staff for their work and asked for budget information related to marketing strategies. Directors asked staff to report back on a future meeting on the Department's long-term outreach plan and engagement efforts.

3) **Mobile Lead Testing Site**

Mr. Dale Hagen informed Directors that the Department contracts with the State Department of Public Health Lead Poisoning Prevention Branch and as part of the deliverables provides case management services, educates families on lead poisoning prevention and works with medical providers to promote blood lead testing. The Department is currently working with both the Medi-Cal managed care plans in Alameda County to put on a provider webinar to highlight the more than usual importance of blood lead testing because of the Shelter-In-Place situation.

4) **Outreach and Education Monthly Report**

Lidice De La Fuente noted that the Direct Public Outreach section of the monthly report indicates that thus far, the Department is at 84% in reaching the goals and objectives for the fiscal year. Ms. De La Fuente attributes the significant increase to an increase in attendance in virtual collaboration meetings, which allows more individuals to participate in meetings.

5) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned 9:57 A.M.

**ADMINISTRATION AND FINANCE COMMITTEE
MEETING MINUTES**

November 19, 2020

Attendance:

Voting Directors: Malia Vella, Alameda; Susan Wengraf, Berkeley; John J. Bauters, Emeryville

Non-Voting Directors: Gwen Hardy, Community Representative

Alternates: Dave Brown, County of Alameda

Staff: Dale Hagen; Lidice De La Fuente; Soni Johnson

Others: None

Absent: Lynette Gibson McElhaney, City of Oakland

Director John J. Bauters called into order the teleconference for the Administration and Finance Committee Meeting at 9:57 A.M.

1) **Open Forum**

2) **Director's Report**

Mr. Dale Hagen stated the Department continues settlement negotiations with City of Oakland staff.

He informed Directors that the Department is hiring for a Healthy Homes Rehabilitation Specialist II and Community Outreach Worker to work under the Department's Lead Hazard Control Grant Program. Mr. Hagen anticipates hiring will take place in January 2021.

Lastly, Mr. Hagen reminded Directors that a mid-year presentation by the Department's Finance Manager will be provided in January 2021.

3) **Announcements by Board Directors**

There were no announcements by Board Directors.

Meeting adjourned at 9:59 AM

**GENERAL BOARD
MEETING MINUTES**

November 19, 2020

Attendance:

Voting Directors: Malia Vella, Alameda; Susan Wengraf, Berkeley; John J. Bauters, Emeryville

Non-Voting Directors: Gwen Hardy, Community Representative

Alternates: Dave Brown, County of Alameda

Staff: Dale Hagen; Lidice De La Fuente; Soni Johnson

Others: None

Absent: Lynette Gibson McElhaney, City of Oakland

Director John J. Bauters called into order the teleconference for the General Board Meeting at 9:59 A.M.

1) **Open Forum**

2) **Director's Report**

Dale Hagen indicated that a presentation on termites by the California Department of Structural Pest Control Board is expected in January 2021.

Mr. Hagen reminded Directors that the next virtual meeting is December 17, 2020. Director Vella will coordinate with Ms. De La Fuente on the delivery of the 'thank you' care packages for staff.

3) **JPA Meeting Schedule 2021**

Directors discussed the proposed meeting schedule for 2021 noting there may be changes to the Brown Act to allow for hybrid versions of public meetings. Directors agreed to continue video and teleconference meetings for the year, posting the meeting agenda links online and cancel the August 26, 2021 meeting. Director Bauters alerted Directors he will not attend the September 23, 2021 meeting.

Action: Director Bauters issued a motion to amend the proposed JPA meeting schedule with the following: Conduct video and teleconference meetings and post meeting agenda links online; indicate 'no meeting' for the August 26, 2021 meeting.

Moved: John J. Bauters **Seconded:** Malia Vella **Ayes:** 3-Vella; Wengraf; Bauters

Absent: Lynette Gibson McElhaney

4) **Approval of Minutes - Operations Committee**

a) **Minutes (October 22, 2020)**

Action: The Board approved the meeting minutes for the October 22, 2020 Program Operations Committee meeting.

Moved: Susan Wengraf **Seconded:** Malia Vella **Ayes:** 3-Vella; Wengraf; Bauters

Absent: Lynette Gibson McElhaney

5) **Approval of Minutes -Administration and Finance Committee**

a) **Minutes (October 22, 2020)**

Action: The Board approved the meeting minutes for the October 22, 2020 Administration and Finance Committee meeting.

Moved: Susan Wengraf **Seconded:** Malia Vella **Ayes:** 3- Vella; Wengraf; Bauters

Absent: Lynette Gibson McElhaney

6) **Approval of Minutes -General Board Meeting**

a) **Minutes (October 22, 2020)**

Action: The Board approved the meeting minutes for the October 22, 2020 General Board meeting.

Moved: Malia Vella **Seconded:** Susan Wengraf **Ayes:** 3- Vella; Wengraf; Bauters

Absent: Lynette Gibson McElhaney

7) **Announcements by Board Directors**

Director Bauters alerted Directors of Transgender Awareness Week and Transgender Day of Remembrance and wished everyone a Happy Thanksgiving Holiday.

Meeting adjourned at 10:12 A.M.