



Agenda

ALAMEDA COUNTY

CIVIL SERVICE COMMISSION

WEDNESDAY, MAY 17, 2023, 4:00 P.M.

In-Person and Remote/Teleconference Participation

IN-PERSON PARTICIPATION:

Lakeside Plaza Building - 1401 Lakeside Drive, Room 201, Oakland CA
Remote/Teleconference Location: 4501 Pleasanton Avenue, Pleasanton, CA

These meeting sites are open to the public. Written public comment may be submitted by email to Nina.Hinton3@acgov.org prior to the beginning of the meeting. Spoken public comment will be accepted in-person and remotely. In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations for the meeting should notify the Commission Secretary at (510) 272-6435 or Nina.Hinton3@acgov.org at least 24 hours prior to the meeting.

REMOTE/TELECONFERENCE PARTICIPATION:

Members of the public may observe and participate in meetings remotely by joining the live stream at <https://us06web.zoom.us/j/88324314014> and by following the instructions in the Teleconferencing Guidelines posted on-line at <http://www.acgov.org/hrs/csc/calendar.htm>

Commissioner Arlene Lum, President
 Commissioner Ross Peterson, Vice-President
 Commissioner Barbara Luna
 Commissioner Monica Lee

Sam Gee, Interim Secretary to
 Civil Service Commission
[Kathleen Pacheco,](#)
 Assistant County Counsel

I. CALL TO ORDER

II. APPROVE THE MINUTES OF MAY 3, 2023, AS MAILED.

III. PUBLIC COMMENTS:

IV. APPROVE CONSENT MATTERS - Pages 3 - 6

V. COMMUNICATION(S):

VI. APPEALS (Non-Disciplinary Matters)

VII. CLOSED SESSION

1. **Public Employment pursuant to Government Code §54957:**

2. **Public Employee Discipline/Dismissal/Release pursuant to Government Code Pursuant to Government Code §54957:**

3. **Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION:	
IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS:	
X. ADJOURNMENT	

IV. CONSENT MATTERS -

A. Hearing Calendar - None

B. Reinstatement Request(s)

1. Mashal Ali, Administrative Specialist II, Health Care Services Agency
2. Anna Baffo-Gyan, Administrative Assistant, Health Care Services Agency
3. Maryam Bhimji, Management Analyst, Social Services Agency
4. Ericka Engel, Human Resources Technician, General Services Agency
5. Cheryl Gaviola, Specialist Clerk II, Health Care Services Agency
6. Kar-Lai Kam, Senior Auditor, Auditor-Controller Office
7. Dulce Lopez, Sr. Clinical Case Manager, CHSC, Health Care Services Agency
8. Deidra Perry, Program/Financial Specialist, Health Care Services Agency
9. ChiAurelia Spencer, Employment Counselor, Social Services Agency

C. Voluntary Demotions

1. Ronald Smith Jr., Eligibility Support Clerk to Specialist Clerk I, Social Services Agency.

D. Comparable Transfer(s) - None

E. Transfer CSC (Rule 1732) - None

F. Examination Actions – for CSC Meeting of May 17, 2023

Promotional Assembled Examinations

OPEN DATE	EXAMINATION TITLE	LDF Last Day to File
5/3/23	1. Senior Registered Environmental Health Specialist (Promotional)	5/30/23

Open Assembled Examinations

OPEN DATE	EXAMINATION TITLE	LDF
5/3/23	2. Employee Benefits Technician I	5/30/23
5/3/23	3. Hazardous Materials Specialist	5/30/23
5/5/23	4. Building Maintenance Worker II	5/30/23
5/9/23	5. Heavy Equipment Operator, Zone 7	6/5/23
5/9/23	6. Water Conservation Coordinator, Zone 7	6/5/23

Promotional Continuous Examinations

OPEN DATE	EXAMINATION TITLE	LDF
4/28/23	7. School Health Services Administrator, CHSC	5/22/23

IV. CONSENT MATTERS -

Re-Open Continuous Examinations

REOPEN DATE	EXAMINATION TITLE	LDF
5/3/23	8. Building Equipment Maintenance Worker	5/26/23

Reinstate Eligible Lists

Title	Examination Number	Terminate On
9. Appraiser III	20-2620-01	10/31/23
10. Building Equipment Maintenance Worker	21-9665-01	5/1/24

Extend Eligible Lists

Title	Examination Number	Terminate On
11. Crew Leader	21-9515-01	11/9/23
12. Deputy Probation Officer I	20-6108-01	8/31/23

Order an Eligible List Designated as Alternative List

13. Designate the Principal Engineer/Geologist, Zone 7, Exam # 22-4970-01, as an alternate list for Associate Civil Engineer/ Professional Geologist, Zone 7.

Miscellaneous

14. Extend the last day for filing for **Departmental Facilities Manager (Promotional)**, Exam #23-0223-01, from 5/1/23 to 5/19/23.
 15. Extend the last day for filing for **Secretary II**, Exam #23-1220-01, from 4/27/23 to 5/11/23.

G. Eligible Lists

Create Approve and Order Promulgated:

1. Accounting Specialist I, Exam #22-1314-01.
2. Chief, Assessment Services Division (Promotional), Exam #23-2650-01.
3. Child Welfare Worker I, Exam #23-6740-01.
4. Director of Professional Standards, Probation (Promotional), Exam #23-8587-01.
5. Fire Dispatcher, Exam #22-8220-01.
6. Fire Engineer (Promotional), Exam #22-8143-01.
7. Gardener I, General Services Agency, Exam #22-7205-01.
8. Senior Land Surveyor, Exam #23-2155-01.

IV. CONSENT MATTERS -

H. Classification Recommendations

Department	Regarding:
Information Technology Department	1. Reallocate 1 position of 1866 - Application Systems Engineer I, to 23-41126 1868 - Application Systems Engineer III
	2. Reallocate 2 positions of 1866 - Application Systems Engineer I, to 23-41127 1868 - Application Systems Engineer III
	3. Reallocate 2 positions of 1866 - Application Systems Engineer I, to 23-41128 1868 - Application Systems Engineer III
	4. Reallocate 1 position of 1867 - Application Systems Engineer II, to 23-41129 1868 - Application Systems Engineer III
	5. Reallocate 1 position of 1867 - Application Systems Engineer II, to 23-41130 1868 - Application Systems Engineer III
	6. Reallocate 4 positions of 1867 - Application Systems Engineer II, to 23-41131 1868 - Application Systems Engineer III
	7. Reallocate 1 position of 1867 - Application Systems Engineer II, to 23-41132 1868 - Application Systems Engineer III
	8. Reallocate 1 position of 1867 - Application Systems Engineer II, to 23-41133 1868 - Application Systems Engineer III
	9. Reallocate 4 positions of 1867 - Application Systems Engineer II, to 23-41134 1868 - Application Systems Engineer III
	10. Reallocate 3 positions of 1867 - Application Systems Engineer II, to 23-41135 1868 - Application Systems Engineer III
	11. Reallocate 22 positions of 1867 - Application Systems Engineer II, to 23-41136 1868 - Application Systems Engineer III
	12. Reallocate 12 positions of 1867 - Application Systems Engineer II, to 23-41137 1868 - Application Systems Engineer III

IV. CONSENT MATTERS -		
	13. Reallocate 1 position of 1867 - Application Systems Engineer II, to 1868 - Application Systems Engineer III	23-41138
	14. Reallocate 8 positions of 1867 - Application Systems Engineer II, to 1868 - Application Systems Engineer III	23-41139
	15. Reallocate 1 position of 0418 - Technical Support Analyst, to 1830 - Infrastructure Services Analyst	23-41144
	16. Reallocate 1 position of 1305 - Account Clerk I, to 0214 - Financial Services Specialist II	23-41431
Sheriff's Office	17. Reallocate 1 position of 1091 – Retired Annuitant II, to 1090 – Retired Annuitant I	23-41400
I. <u>Specialty Designations</u>		
Health Care Services Agency	1. Remove specialty designation for position #310133 Job Code 5770 - Public Health Investigator (Punjabi Speaking) Effective 5/28/23	
	2. Remove specialty designation for position #310161 Job Code 1091 - Retired Annuitant II (PHN Cert/Pediatric Option) Effective 5/28/23	
	3. Remove specialty designation for position #400046 Job Code 0305 - Program Specialist (COVID) Effective 5/28/23	
J. <u>Classification Specifications</u>		
SEIU 1021	1. Adopt the revised classification specification of Job Code 6405 - Medical Social Worker I.	
	2. Adopt the revised classification specification of Job Code 6415 - Medical Social Worker II.	
Unrepresented -Management	3. Recommend the Board of Supervisors establish the classification of Job Code 6799 – Social Services Agency Program Development Administrator, and adopt the classification specification.	
	4. Recommend the Board of Supervisors establish the classification of Job Code 4969 – Principal Water Resources Planner, Zone 7, and adopt the classification specification.	