



Agenda
ALAMEDA COUNTY
CIVIL SERVICE COMMISSION

WEDNESDAY, APRIL 3, 2024, 4:00 P.M.

Alameda County Training and Education Center - 125 12th Street, Suite 400 (**The Oakland Room**), Oakland, CA

Remote/Teleconference Location: 4501 Pleasanton Avenue, Pleasanton, CA

IN-PERSON PARTICIPATION: These meeting sites are open to the public. Written public comment may be submitted by email to Nina.Hinton3@acgov.org prior to the beginning of the meeting. Spoken public comments will be accepted in-person and remotely. In compliance with the Americans with Disabilities Act and the Brown Act, those requiring accommodations for the meeting should notify the Commission Secretary at (510) 272-6435 or Nina.Hinton3@acgov.org at least 24 hours prior to the meeting.

REMOTE/TELECONFERENCE PARTICIPATION: Members of the public may observe and participate in meetings remotely by joining the live stream at <https://us06web.zoom.us/j/84650963244> and by following the instructions in the Teleconferencing Guidelines posted on-line at <http://www.acgov.org/hrs/csc/calendar.htm>.

Commissioner Arlene Lum, President
 Commissioner Ross Peterson, Vice-President
 Commissioner Dan Chang
 Commissioner Monica Lee (*Excused*)

Margarita Zamora, Interim Human Resource Services Director
 Sam Gee, Interim Secretary to Civil Service Commission
 Andrea Weddle, Chief Assistant County Counsel

I. CALL TO ORDER	
II. APPROVE THE MINUTES OF MARCH 20, 2024, AS MAILED	
III. PUBLIC COMMENTS	
IV. APPROVE CONSENT MATTERS (Pages 2 - 5)	
V. REGULAR AGENDA	
VI. COMMUNICATION(S)	
VII. APPEALS (Non-Disciplinary Matters)	
VIII. CLOSED SESSION	
1. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957	
2. Public Employment pursuant to Government Code §54957	
3. Conference with Legal Counsel – Potential Litigation: Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9	
IX. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION	
X. CIVIL SERVICE COMMISSION (“CSC”) OR DIRECTOR REMARKS	
XI. ADJOURNMENT	

IV. CONSENT MATTERS

A. Hearing Calendar.

Correspondence received requesting an appeal hearing.

1. Set for hearing.

Trans. #	Requestor	Organization	Case Number
1.	Will M. Yamada	Tribuiano & Yamada, LLP	2024-01

B. Reinstatement Request(s).

Trans. #	Name	Classification Title	Agency/Department
1.	Dustin A. Parker	Deputy Sheriff II	Sheriff's Office
2.	Tina Tieu	Human Resources Technician	Health Care Services Department

C. Voluntary Demotion(s).

Trans. #	Name	Classification Title From	Classification Title To	Agency/Department
1.	Javier Manzo	Deputy Sheriff II	Sheriff's Technician	Sheriff's Office
2.	Essica Torres	Social Work Supervisor	Social Worker III	Social Services Agency

D. Comparable Transfer(s). None

E. Transfer CSC (Rule 1732). None

F. Examination ("Exam") Actions.

Recommend approving the following:

1. Promotional Assembled

Trans. #	Classification Title	Open Date	Last Day to File
1.	Fire Dispatch Manager (Promotional)	3/15/24	4/15/24

2. Open Assembled

Trans. #	Classification Title	Open Date	Last Day to File
2.	Street Sweeper Operator	3/15/24	4/09/24
3.	Engineering CAD/D Technician II	3/18/24	4/19/24
4.	Information Systems Analyst	3/18/24	4/11/24
5.	Firefighter Recruit - EMT	3/22/24	4/23/24
6.	Firefighter Recruit - Paramedic	3/22/24	4/23/24
7.	Library Division Director	3/22/24	4/15/24
8.	Associate Civil Engineer	3/25/24	4/26/24

IV. CONSENT MATTERS

3. Reinstate Eligible Lists

Trans. #	Classification Title	Exam #	Termination Date
9.	Supply Clerk II	21-1710-01	6/30/24

4. Miscellaneous

a) Extend the Last Day for Filing

Trans. #	Classification Title	Exam #	From	To
10.	Auto Mechanic Supervisor	24-9425-01	3/20/24	4/1/24
11.	Principal Water Resources Planner, Zone 7	24-4969-01	3/18/24	4/1/24

G. Eligible Lists.

Recommend approving the following:

Create, approve, and order to promulgate the following:

Trans. #	Classification Title	Exam #
1.	Administrative Assistant	23-1142-01
2.	Assistant Deputy Director, Community Development Agency	23-2953-01
3.	Associate Deputy Public Defender	23-3110-01
4.	Child Support Specialist I	23-1401-01
5.	Deputy Sheriff I (POST Academy Graduate)	23-8602-01
6.	Deputy Sheriff II (Lateral)	23-8604-01
7.	Laborer	23-9105-01
8.	Medical Leaves & Accommodation Services Administrator (Promotional)	24-0463-01
9.	Real Estate Projects Manager (Promotional)	24-9695-01
10.	Senior Assessor's Technician	23-2508-01
11.	Youth and Family Services Lead Therapist	23-6499-01

H. Classification Recommendations.

Adopt the classification recommendation(s) noted below and submit recommendation to the BOS to approve the action of the CSC.

1. Reclassify Positions

Trans. #	# of Pos	Job Code	Classification Title From	Job Code To	Classification Title To	Control #
Health Care Services Agency						
1.	1	1128	Specialist Clerk I	1142	Administrative Assistant	24-42285

IV. CONSENT MATTERS

2.	1	0420	Information Systems Manager	0305	Program Specialist	24-42774
3.	1	0315	Health Care Program Administrator II (Homeless Program Specialty)	5030	Homelessness Services Administrator	24-42782
Information Technology Department						
4.	1	0217	Financial Services Officer	0460	Departmental Human Resources Officer	24-42778
5.	1	0232	Executive Programs Coordinator	0462	Departmental Human Resources Manager	24-42779
Sheriff's Office						
6.	1	8604	Deputy Sheriff II	8851	Chief Policy and Strategic Officer, Sheriff's Office	24-42897

2. Add Positions

Trans #	# of Pos	Job Code	Classification Title	Control #
Public Defender's Office				
7.	1	3310 P	Associate Deputy Public Defender Project (Clean Slate / Civil Remedies)	24-42859
Sheriff's Office				
8.	2	8617	Sergeant	24-42356
9.	1	8617	Sergeant	24-42357
10.	1	8617	Sergeant	24-42358
11.	2	8617	Sergeant	24-42359
12.	1	8617	Sergeant	24-42360
13.	1	8617	Sergeant	24-42361
14.	1	8617	Sergeant	24-42362
15.	1	8617	Sergeant	24-42363
16.	2	8620	Lieutenant	24-42364
17.	1	8620	Lieutenant	24-42365
18.	1	8620	Lieutenant	24-42366
19.	1	8620	Lieutenant	24-42367
20.	1	8620	Lieutenant	24-42368
21.	2	8620	Lieutenant	24-42369
22.	4	8620	Lieutenant	24-42370
23.	1	8620	Lieutenant	24-42371
24.	1	8620	Lieutenant	24-42372
25.	1	8620	Lieutenant	24-42373
26.	1	8620	Lieutenant	24-42374

