



Summary Action Minutes
ALAMEDA COUNTY
CIVIL SERVICE COMMISSION

Wednesday, June 19, 2019

(Minutes Subject to Approval at July 3, 2019 Meeting)

The Civil Service Commission will meet **Wednesday, July 3, 2019** at 4:00 p.m.
in Room 201 of the Lakeside Plaza Building.

PRESENT

Commissioners: **All Present**
Secretary: **S. Gee for J. Angelo**
Chief Assistant
County Counsel: **A. Weddle**

I. CALLED TO ORDER

II. APPROVED THE MINUTES OF JUNE 5, 2019 AS MAILED. 5-0

III. PUBLIC COMMENTS: None

IV. APPROVE CONSENT MATTERS - Pages 2 - 5 5-0 As Amended, Item IV.A.-2. Pulled.

V. COMMUNICATION(S) No Actions

VI. APPEALS (Non-Disciplinary Matters)

1. From the Human Resource Services Staff in response to Madilyn Louis appeal of the Minimum Qualification determination for Behavioral Health Clinician II Recruitment.
STAFF RECOMMENDATION: Appeal Denied 4-1
(Ayes: Handis, Lum, Luna, Peterson Noes: Chang)

VII. CLOSED SESSION

1. Public Employee Discipline/Dismissal/Release pursuant to Government Code §54957: (Seven cases)
2. **Conference with Legal Counsel – Potential Litigation:** Significant exposure to litigation pursuant to Subdivision (B) of Government Code §54956.9

VIII. COUNTY COUNSEL REPORT ON ACTION TAKEN IN CLOSED SESSION: No Actions

IX. CIVIL SERVICE COMMISSION'S OR DIRECTOR'S REMARKS: None

X. ADJOURNMENT 5-0

IV. CONSENT MATTERS - APPROVED

A. Hearing Calendar

1. Request for an appeal hearing from Jeff Duritz, IFPTE Local 21 Representative. Case No. 2019-03. Set for hearing.
2. ***Pulled at request of OE3***
3. Request for an appeal hearing from Will Yamada, Attorney with Tribuiano & Yamada, LLP. Case No. 2019-05. Set for hearing.

B. Reinstatement Request(s)

1. Avni Anku, Staff Development Specialist, Social Services Agency
2. Guadalupe Cardenas, Community Outreach Worker II, Health Care Services Agency
3. Christy Piper, Eligibility Support Clerk, Social Services Agency
4. William Tutol, Administrative Specialist II, Health Care Services Agency

C. Voluntary Demotion(s)

1. Carlos Alberto Ham, Eligibility Support Clerk to Specialist Clerk I, Social Services Agency
2. Edlyne Luatimu Taase, Eligibility Support Clerk to Specialist Clerk I, Social Services Agency

D. Comparable Transfer(s)

1. Laura Fultz, Program/Financial Specialist (Project) to Program Specialist, Health Care Services Agency

E. Examination Actions – for CSC Meeting of June 19, 2019

Ordered on 5/30/19 promotional-assembled examination:

1. Executive Assistant to the General Manager, Zone 7, LDF 6/24/19

Ordered on 6/4/19 open-assembled examination:

2. Administrative Specialist II, LDF 6/28/19

Ordered on 6/10/19 open-assembled examination:

3. Administrative Specialist I, LDF 7/5/19

Reopened on 6/5/19 continuous examinations:

4. Agricultural and Standards Investigator II
5. Fire Department Plan Checker, LDF 6/19/19

Reinstated eligible list:

6. Clinical Review Specialist, #17-6515-01, terminate on 8/28/20

Extended eligible list:

7. Management Analyst, #17-0206-01, terminate on 9/6/19

IV. CONSENT MATTERS - APPROVED

E. Examination Actions – for CSC Meeting of June 19, 2019 - continued

Miscellaneous:

8. Changed the Agricultural and Standards Investigator II, exam #19-8419-01, from assembled to continuous exam effective 4/19/19.
9. Changed the Fire Department Plan Checker, exam #18-8131-02, from assembled to continuous exam effective 10/22/18.
10. Extended the last day for filing for Fire Dispatcher, exam #18-8220-02 from 6/5/19 to 9/5/19.
11. Extended the Last Day for Filing for Supervising Program Specialist (Dental Specialty), exam #19-0308-01 from 6/10/19 to 6/24/19.

F. Eligible Lists

Created, approved and ordered promulgated:

1. Administrative Secretary, #18-1227-01
2. Alcohol and Drug Program Administrator, #19-5072-01
3. Assessor Representative, #18-2622-01
4. Assistant Chief Probation Officer, #19-6145-01
5. Assistant Deputy Director, Community Development Agency, #19-2953-02
6. Disability Programs Case Manager, #19-0467-01
7. Division Chief, Auditor, #19-0160-01
8. Payroll Records Clerk, #18-1125-01
9. Senior Family Support Case Manager, #18-6708-01
10. Senior Land Surveyor, #19-2155-01

G. Classification Recommendations - Approved

Department:	Re:
Community Development Agency	<ol style="list-style-type: none"> 1. Reallocate one position of 6701P, Community Outreach Worker II Project to 6701, Community Outreach Worker II (Spanish Speaking Specialty) (19-33163). 2. Reallocate one position of 6701P, Community Outreach Worker II Project to 5305, Registered Nurse II (19-33164). 3. Reallocate one position of 2996, Healthy Homes Community Development Specialist III to 2957, Healthy Housing Rehabilitation Specialist III (19-33165).

IV. CONSENT MATTERS - APPROVED

G. Classification Recommendations - continued - Approved

Department:	Re:
Community Development Agency	4. Reallocate one position of 2967, Lead Project Designer to 2957, Healthy Housing Rehabilitation Specialist III (19-33166).
County Administrator's Office	5. Reallocate one position of 0245, Administrative Analyst to 0256, Local Agency Formation Commission Executive Officer (19-33291).
Probation	6. Reallocate one position of 1705, Supply Clerk I to 1710, Supply Clerk II (19-33206). 7. Reallocate three positions of 1705, Supply Clerk I to 1710, Supply Clerk II (19-33207). 8. Reallocate one position of 6216, Juvenile Institutional Officer to 6126, Division Director (19-33212).
Public Works Agency	9. Reallocate one position of 9531, Public Works Fleet and Infrastructure Systems Manager to 9527, Field Maintenance Superintendent (19-33134).
Social Services Agency	10. Reallocate one position of 1132, Eligibility Support Clerk to 1128, Specialist Clerk I (19-31928). 11. Reallocate one position of 1132, Eligibility Support Clerk to 1128, Specialist Clerk I (19-31929). 12. Reallocate one position of 1132, Eligibility Support Clerk to 1128, Specialist Clerk I (19-31930). 13. Reallocate one position of 1132, Eligibility Support Clerk to 1128, Specialist Clerk I (19-32972). 14. Reallocate five positions of 1705, Supply Clerk I to 1710, Supply Clerk II (19-32992). 15. Reallocate one position of 1573, Eligibility Services Technician IV to 6075, Financial Services Director, Social Services Agency (19-33239).


IV. CONSENT MATTERS - APPROVED

H. Specialty Designations - Approved

Department:	Re:
Social Services Agency	<ol style="list-style-type: none"><li data-bbox="781 394 1549 520">1. Remove the specialty designation for one position #402499, job code 1128, Specialist Clerk I, (Public Authority Specialty), effective June 30, 2019.<li data-bbox="781 541 1511 709">2. Approve the specialty designation for one position #308729, job code 0219, Administrative Specialist II, (Public Authority Specialty), effective June 30, 2019.

ADJOURNMENT

There being no further business, the meeting was adjourned.



Joe Angelo, Secretary to Civil Service Commission