



December 5, 2023

To: Detra Dillon, Procurement Administrator, General Services Agency, Purchasing Agent Designee

From: Kevin Huynh, Procurement & Contracts Specialist

Subject: **AWARD A CONTRACT TO JAM SERVICES INC. FOR TRAFFIC SIGNALS AND STREETLIGHT MATERIALS; MASTER CONTRACT NO. 902380; PROCUREMENT CONTRACT NO. 26311; AMOUNT: \$3,662,536**

**RECOMMENDATION:**

Award and execute a contract (Master Contract No. 902380, Procurement No. 26311) with JAM Services Inc. (Principal: David Lebherz; Location: Livermore) to provide traffic signal and streetlight materials to the Alameda County Public Works Agency, for the term of 12/15/23 – 12/14/26, in the amount of \$3,662,536 (\$3,307,030 + 10.75% estimated sales tax).

**DISCUSSION/SUMMARY:**

Alameda County Public Works Agency's Maintenance and Operations Department (PWA-M&O) is responsible for maintaining various electrical facilities and systems that are used for the control of traffic throughout the County. This includes traffic signals, highway and sign lighting, traffic count stations, Intelligent Transportation Systems (ITS), streetlights, and other related traffic control devices. PWA-M&O is required to ensure that these electrical systems are reliable and functioning properly at all times. To sufficiently maintain the systems and equipment, PWA-M&O requires this contractor to be capable of providing specific traffic signals and streetlight materials on an as-needed basis.

**SELECTION CRITERIA/PROCESS:**

*PWA has determined that Alameda County does not currently have the resources to provide traffic signals and streetlight materials.*

*PWA has worked with General Services Agency (GSA)–Procurement to develop a Request for Quotation (RFQ), which was issued on September 19, 2023, posted on the website for 34 days, emailed to the Chambers of Commerce e-mail group, and sent to the E-Gov Goods and Services – Current Contract Opportunities mailing service. The RFQ was also advertised in The Inter-City Express on August 3, 2023, and the Oakland Post on August 9, 2023. A vendor outreach was conducted on September 20, 2023, followed by one networking/bidders conference on September 19, 2023, which was not attended by any vendors.*

*On October 23, 2023, two bidders submitted responses to the RFQ. One bidder was disqualified for not submitting an Exhibit A – Bid Response Packet and for not filling out all line items on the bid form. The remaining response was evaluated by PWA based on the price for certain traffic signals and streetlight materials.*

*JAM Services Inc. was the lowest cost qualified vendor and is being recommended for award. JAM Services Inc. is a certified Small, Local & Emerging Business (SLEB) (Certified Small: 04-90615; Expiration: 5/31/2024).*

*The following is the evaluation summary:*

#### **EVALUATION SUMMARY**

<b>Vendor</b>	<b>Location</b>	<b>Local</b>	<b>SLEB</b>	<b>Bid Price</b>	<b>Evaluation Price</b>
JAM Services Inc.	Livermore, CA	Y	Y	\$3,662,536	\$3,296,282

#### **FINANCING:**

Appropriations for this contract are included in the PWA Road Fund Fiscal Year 2023-2024 Approved Budget and will be requested in future budget years. No additional appropriations are required and there will be no increase in net County cost.

#### **Recommended By:**

Procurement & Contracts Specialist

DocuSigned by:

*Kevin Huynh*

Signature

12/5/2023

Date

#### **Approved By:**

Contract Compliance Officer

DocuSigned by:

*Julie Ackerman*

Signature

12/5/2023

Date

Procurement & Contracts Supervisor

DocuSigned by:

*Ariana Urena*

Signature

12/5/2023

Date

Purchasing Agent Designee

DocuSigned by:

*Debra Dillon*

Signature

12/6/2023

Date