

ALAMEDA COUNTY BOARD OF SUPERVISORS MINUTE ORDER

The following action was taken by the Alameda County Board of Supervisors on 12/08/2020

Approved as Recommended Other

Unanimous Chan: Haggerty: Miley: Valle: Carson: - 5

Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

Contract: C-901891,C-21303,C-21304,C-21305

Documents to be signed by Agency/Purchasing Agent:

File No. _____
Item No. 24

Copies sent to:

Cindy Wong, QIC 26021

Special Notes:



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:
Clerk of the Board
Board of Supervisors

By: *Cheryl Perkins*
Deputy



SUSAN S. MURANISHI
COUNTY ADMINISTRATOR

COUNTY ADMINISTRATOR

AGENDA # _____, December 8, 2020

November 10, 2020

Honorable Board of Supervisors
County of Alameda
1221 Oak Street, Suite 536
Oakland, California 94612-4305

SUBJECT: AWARD CONTRACTS TO A POOL OF CONTRACTORS FOR ALTERNATIVE
DISPUTE RESOLUTION SERVICES; MASTER CONTRACT NO. 901891;
AMOUNT: \$718,725

Dear Board Members:

RECOMMENDATION:

Authorize the Purchasing Agent to execute contracts (Master Contract No. 901891) to provide alternative dispute resolution services to the County Administrator's Office, for the term of 1/1/2021 – 12/31/2023, in the total contract amount of \$718,725, with the following vendors:

- A. Center for Community Dispute Settlement (Principal: Diane Jeronimo; Location: Livermore); Procurement Contract No. 21303, Amount: \$157,500;
- B. SEEDS Community Resolution Center (Principal: Addie Rose Mayer; Location: Berkeley); Procurement Contract No. 21304, Amount: \$498,225; and
- C. California Lawyers for the Arts (Principal: Alma Robinson; Location: Berkeley); Procurement Contract No. 21305, Amount: \$63,000.

DISCUSSION/SUMMARY:

The Dispute Resolution Programs Act of 1986 (the Act) and its Regulations provide for the establishment, operation, and funding of local informal dispute resolution programs. The goal of the Act is the creation and maintenance of a statewide system of locally funded Alternative Dispute Resolution (ADR) programs, which offer an alternative to the court system with options such as mediation, conciliation, arbitration, and assist in the resolution of disputes in which parties have continuing relationships. A non-coercive dispute resolution forum in the community also provides valuable prevention and early intervention problem-solving resource to the community. Programs funded will operate under the provisions of the Act and its Regulations.

At the implementation of the ADR Program in Alameda County, your Board directed that the generated funding be distributed by contract to community organizations dedicated to providing ADR services throughout the County.

SELECTION CRITERIA/PROCESS:

County Administrator's Office (CAO) has determined that Alameda County does not currently have the resources to provide ADR Services.

CAO worked with General Services Agency (GSA)–Procurement to develop a Request for Proposal (RFP), which was issued on February 28, 2020, posted on the website for 50 days, sent to the E-Gov Professional Services – Current Contract Opportunities mailing service, and emailed to the Chambers of Commerce e-mail group. The RFP was also advertised in The Inter-City Express on March 3, 2020 and the Oakland Post on March 4, 2020. A vendor outreach was conducted on March 4, 2020, followed by one networking/bidders conference on March 13, 2020, and was attended by one vendor.

On April 17, 2020, three bidders submitted responses to the RFP. All responses were evaluated and interviewed by the County Selection Committee. A maximum total of 550 evaluation points was available for this RFP. The total evaluation points include 50 preference points derived from a 5% preference for local vendors and a 5% preference for certified Small Local Emerging Business (SLEB) vendors, for a total of 10%.

Center for Community Dispute Settlement, SEEDS Community Resolution Center, and California Lawyers for the Arts were the qualified vendors and are being recommended for award. Center for Community Dispute Settlement (Certified Small: 10-00130; Expiration: July 31, 2021) and SEEDS Community Resolution Center (Certified Small: 15-00020; Expiration: June 30, 2021) are certified SLEBs. California Lawyers for the Arts is a non-profit 501 (c)3 providing services on behalf of the County; therefore, they are exempt from meeting the SLEB requirement. The Office of Acquisition Policy issued SLEB Waiver No. 7120 (Expiring: December 31, 2023).

The following is the evaluation summary:

EVALUATION SUMMARY

<i>Vendor</i>	<i>Location</i>	<i>Local</i>	<i>SLEB</i>	<i>Evaluation Points</i>
<i>Center for Community Dispute Settlement</i>	<i>Livermore, CA</i>	<i>Y</i>	<i>Y</i>	<i>402</i>
<i>SEEDS Community Resolution Center</i>	<i>Berkeley, CA</i>	<i>Y</i>	<i>Y</i>	<i>395</i>
<i>California Lawyers for the Arts</i>	<i>Berkeley, CA</i>	<i>Y</i>	<i>N</i>	<i>375</i>

FINANCING:

Appropriations for these contracts are included in the CAO FY 2020-21 Approved Budget and will be requested in subsequent budget years. The contracts' costs are funded by court fees that have generated declining revenues in recent years. No additional appropriations are required, and there will be no increase in net County cost.

VISION 2026 GOAL:

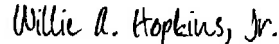
ADR services meet the 10X goal pathway of a **Crime Free County** in support of our shared vision of a **Thriving & Resilient Population**.

Very truly yours,



Susan S. Muranishi
County Administrator

DocuSigned by:



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Willie A. Hopkins, Jr.

Director, General Services Agency

Attachment:

WAH\AO\vp\I:\Board Letters\Purchasing\FY 2020-21\901891 BL Alternative Dispute Resolution Svcs.docx

cc: Auditor-Controller
County Counsel

CONTRACT SUMMARY
ALTERNATIVE DISPUTE RESOLUTION SERVICES

MC No. 901891

January 1, 2021 – December 31, 2023

Vendor	Location	Dollar Value of Contract Award	Local Participation		Small and Local Participation		Emerging and Local Participation	
			Percentage	Dollar Amount	Percentage	Dollar Amount	Percentage	Dollar Amount
Center for Community Dispute Settlement, Inc. Principal: Diane Jeronimo Certified Small: 10-00130 Expiration: 07/31/2021	291 McLeod Street Livermore, CA	\$157,500	100%	\$157,500	100%	\$157,500	100%	\$157,500
SEEDS Community Resolution Center Principal: AddieRose Mayer Certified Small: 15-00020 Expiration: 06/30/2021	2530 San Pablo Avenue, Ste. A Berkeley, CA	\$498,225	100%	\$498,225	100%	\$498,225	100%	\$498,225
California Lawyers for the Arts Principal: Alma Robinson SLEB Waiver No: 7120 Expiration: 12/31/2023	2140 Shattuck Avenue, Ste. 310 Berkeley, CA	\$63,000	100%	\$63,000	Waived	Waived	Waived	Waived