

**ALAMEDA COUNTY BOARD OF SUPERVISORS
MINUTE ORDER**

The following action was taken by the Alameda County Board of Supervisors on 06/24/2014

Approved as Recommended

Other

Unanimous **Chan:** **Haggerty:** **Miley:** **Valle:** **Carson:** - **5**

Vote Key: N=No; A=Abstain; X=Excused

Documents accompanying this matter:

Documents to be signed by Agency/Purchasing Agent:

Contract: 10331, 10334

File No. 29358

Item No. 5

Copies sent to:

J. Villaflor

Special Notes:



I certify that the foregoing is a correct copy of a Minute Order adopted by the Board of Supervisors, Alameda County, State of California.

ATTEST:

Clerk of the Board
Board of Supervisors

By:

A handwritten signature in blue ink, appearing to read "Daniela Davis", is written over a horizontal line.

Deputy



Lori A. Cox
Agency Director

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ssadirector@acgov.org
<http://alamedasocialservices.org>

May 21, 2014

Honorable Board of Supervisors
Administration Building
Oakland, CA 94612

Dear Board Members:

SUBJECT: Approve the Recommended Awards from the Alameda County Area Agency on Aging Request for Proposals

RECOMMENDATION:

It is recommended that your Board:

- A. Approve the recommended awards from the Alameda County Area Agency on Aging's Requests for Proposal (RFP) procurements for Nutrition, Family Caregiver, Supportive, Senior Employment, Senior Injury Prevention Program, and Health Insurance & Counseling services, for seniors, for the award period of July 1, 2014 through June 30, 2018, totaling \$5,578,683 for FY 2014-2015 as detailed by Attachment A and the two contracts listed below. All contracts awarded under these RFP's for the first year (July 1, 2014 through June 30, 2015) are subject to annual renewal for three additional one-year periods based on satisfactory performance, contract compliance, and available funding.
- B. Delegate authority to the Social Services Agency Director, or designee, to execute amendments to the contracts listed in Attachment A ;
- C. Approve a new Standard Services Agreement, (PC No.10331) with Nutrition Solutions (Principal: Jan Speers, Oakland) in the amount of \$388,079 for FY 2014-2015, for Nutrition Services and delegate authority to the Social Services Director, or designee, to execute the new Agreement.
- D. Approve a new CBO Master Contract Agreement, (PC No.10334), with On Lok Health Services (Principal: Elenda Nikklason, Fremont) in the amount of \$25,795 for FY 2014-2015 for Supportive Services and delegate authority to the Social Services Director, or designee, to execute the new Agreement.

DISCUSSION/SUMMARY:

On an annual basis, the Alameda County Area Agency on Aging (AAA) provides services to more than 56,000 seniors. The AAA, mandated by the Older American's Act, has responsibility for conducting a Needs Assessments of seniors and a resulting Area Plan, both of which inform the selection and provision of services for seniors. The AAA manages two direct service programs, Information & Assistance and the Long-Term Care Ombudsman program, and contracts with other organizations to provide services for seniors throughout the County. These contracted services reflect the priorities identified in the Area Plan and include nutrition, family caregiver, supportive, senior employment, senior injury prevention, and Health Insurance & Counseling Program services.

The funding recommendations attached include a broad spectrum of services for low-income seniors including but not limited to meals, case management services, disease prevention services, and information and assistance for monolingual populations.

SELECTION CRITERIA/PROCESS:

Under guidelines established by your Board, the Older Americans Act, and the California Code of Regulations, Area Agencies on Aging are required to release a RFP at least once every four years to assure fair and open competition for all services under these acts. The AAA's RFP process was developed to comply with Federal and State regulations, to be without bias, and to withstand appeals in regard to the fairness of the proceedings.

In January 2014, the AAA worked in partnership with the General Services Agency to publish the six separate RFP's for: Nutrition Services, Supportive Services, Family Caregiver Support Services, Senior Injury Prevention Program, Senior Employment Community Service Program, and Health Insurance Counseling & Assistance program. GSA published the RFP's on the County Website, and the AAA distributed notice of the RFP's through its email list, which includes more than 1,000 people. The RFP included minimum service standards, reimbursement rates for service units, and detailed service unit descriptions, consistent with state and federal requirements for service delivery for each program.

The AAA conducted at least one Bidder's Conference for every RFP. All questions and answers from the Bidder's Conference were posted on the GSA website. As outlined in the RFP, agencies were evaluated on the following: 1) Mission, Experience and Community Involvement, 2) Program Delivery, and 3) Administrative and Fiscal Qualifications. Evaluation of agencies included their ability to meet targeting standards to serve low-income and minority populations in your communities. Eighty-six applicants submitted requests totaling \$7,272,591 in funds. One application was not submitted by the published deadline. The remaining applications were reviewed and scored by panelists using criteria established in the RFP. Sixty-one of the applicants received recommendations for funding totaling \$5,578,683. Recommendations for funding were based on the availability of funds as determined by the intra-county funding formula approved by your Board for services, with prioritization of services for low-income and ethnic minority populations, and ranking within program categories.

The AAA received the following SLEB waivers for contracts receiving federal funds: Nutrition Services (F607- \$3,181,247), Supportive Services (F604 - \$1,241,111), Family Caregiver Support Program (F606 - \$516,513), Senior Community Employment Program (F608 - \$145,819), Health Insurance Counseling Assistance Program (F605- \$393,995).

FINANCING:

Financing for services resulting from the RFP will come from Federal and State funds awarded to Alameda County by the California Department of Aging and from County Funds. All funding is included in the Social Services budget for FY 2014-2015 and will be included in future SSA budgets. There is no change to net County cost as a result of approval of the Area on Aging RFP contract award recommendations.

Sincerely,



Lori A. Cox
Agency Director

Enclosure: Attachment A

c: County Administrator
County Counsel
Auditor-Controller

VDrive/Boardletter/2014/AAMS RFP

RFP Results for TITLE III/VII, HICAP, SCSEP, SIPP CONTRACTS

Attachment A

320200

Funding for First Fiscal Year - Period 07/01/14-06/30/15

Federal Waiver	Master Contract Number	Contractor	Program	Funding	Principal	Last Name	Location
F604	900150	Alzheimer's Services of the East Bay	Adult Day Care	91,407	Micheal	Pope	Berkeley
F604	900107	BACS	Adult Day Care	87,396	Jamie	Almanza	Oakland
F604	900107	BACS	Case Management	189,967	Jamie	Almanza	Oakland
F604	900111	City of Fremont	Case Management	45,082	Karen	Grimsich	Fremont
F604	900184	JSEI	Case Management	10,432	Diane	Wong	Berkeley
F604	900045	Senior Support Program of the Tri-Valley	Case Management	31,466	Marlene	Petersen	Pleasanton
F604	900189	Legal Assistance for Seniors, Inc.	Elder Abuse	19,356	Francel	D'Andrea	Oakland
F604	900146	Afghan Elderly Association	Health Promotion (IIID)	27,471	Najia	Hamid	Fremont
F604	900131	LifeLong Medical Care	Health Promotion (IIID)	27,471	Deborah	Workman	Berkeley
F604	900045	Senior Support Program of the Tri-Valley	Health Promotion (IIID)	27,471	Marlene	Petersen	Pleasanton
F604	900131	LifeLong Medical Care	Health Services (IIIB)	36,699	Deborah	Workman	Berkeley
F604	900045	Senior Support Program of the Tri-Valley	Health Services (IIIB)	45,318	Marlene	Petersen	Pleasanton
F604	900111	City of Fremont	Information & Assistance	10,591	Karen	Grimsich	Fremont
F604	900174	Family Bridges, Inc.	Information & Assistance	15,897	Corinne	Jan	Oakland
F604	900187	Korean Community Center of the East Bay	Information & Assistance	16,751	June	Lee	Oakland
F604	900339	Vietnamese American Community Center of the East Bay	Information & Assistance	14,378	Shirley	Gee	Oakland
F604	900189	Legal Assistance for Seniors, Inc.	Legal Assistance	346,274	Francel	D'Andrea	Oakland
F604	900161	City of Berkeley	Senior Center Activities	22,572	Leah	Talley	Berkeley
F604	900169	East Bay Korean-American Senior Services, Inc.	Senior Center Activities	10,326	Joanna	Kim-Selby	Oakland
F604	900174	Family Bridges, Inc.	Senior Center Activities	26,246	Corinne	Jan	Oakland
F604	900210	Spanish Speaking Unity Council	Senior Center Activities	10,591	Sofia	Navarro	Oakland
F604	900339	Vietnamese American Community Center of the East Bay	Senior Center Activities	16,169	Shirley	Gee	Oakland
F604	900123	Crisis Support Services	Visiting	10,026	Kim	Mizuhara	Oakland
F604	900174	Family Bridges, Inc.	Visiting	13,036	Corinne	Jan	Oakland
F604	900184	JSEI	Visiting	8,021	Diane	Wong	Berkeley
F604	900190	Life ElderCare, Inc.	Visiting	29,078	Patricia	Osage	Fremont
F604	900045	Senior Support Program of the Tri-Valley	Visiting	20,236	Marlene	Petersen	Pleasanton
F604	900101	St. Mary's Center	Visiting	21,057	Carol	Johnson	Oakland
F604	900190	Life ElderCare, Inc.	Visiting - Lavendar	10,326	Patricia	Osage	Fremont
F605	900189	Legal Assistance for Seniors, Inc.	HICAP	393,995	Francel	D'Andrea	Oakland
F606	900043	Adult Day Services Network of Alameda County	Family Caregiver Support Program	123,817	Anne	Warner-Reitz	Oakland
F606	900149	Alzheimer's Association	Family Caregiver Support Program	30,459	Grace	Liu	Lafayette
F606	900150	Alzheimer's Services of the East Bay	Family Caregiver Support Program	42,017	Micheal	Pope	Berkeley
F606	900161	City of Berkeley	Family Caregiver Support Program	28,957	Leah	Talley	Berkeley
F606	900111	City of Fremont	Family Caregiver Support Program	67,960	Karen	Grimsich	Fremont
F606	900786	Ethiopian Community & Cultural Center	Family Caregiver Support Program	10,318	Tigi	Wilson	Oakland
F606	900175	Family Caregiver Alliance	Family Caregiver Support Program	95,553	Michelle	Venegas	San Francisco
F606	900176	Family Support Services of the Bay Area	Family Caregiver Support Program	51,260	Lou	Fox	Oakland
F606	900045	Senior Support Program of the Tri-Valley	Family Caregiver Support Program	40,375	Marlene	Petersen	Pleasanton

RFP Results for TITLE III/VII, HICAP, SCSEP, SIPP CONTRACTS

Attachment A

320200

Funding for First Fiscal Year - Period 07/01/14-06/30/15

F607	900146	Afghan Elderly Association	Congregate Meal Program	34,521	Najia	Hamid	Fremont
F607	900161	City of Berkeley	Congregate Meal Program	27,233	Leah	Talley	Berkeley
F607	900169	East Bay Korean-American Senior Services, Inc.	Congregate Meal Program	64,757	Joanna	Kim-Selby	Oakland
F607	900197	Open Heart Kitchen	Congregate Meal Program	132,303	Linda	McKeever	Livermore
F607	900211	Spectrum Community Services	Congregate Meal Program	607,504	Michael	Sweeney	Hayward
F607	900339	Vietnamese American Community Center of the East Bay	Congregate Meal Program	53,964	Shirley	Gee	Oakland
F607	900161	City of Berkeley	Home Delivered Meals	30,768	Leah	Talley	Berkeley
F607	900184	JSEI	Home Delivered Meals	28,322	Diane	Wong	Berkeley
F607	900190	Life ElderCare, Inc.	Home Delivered Meals	49,211	Patricia	Osage	Fremont
F607	900204	SOS/Meals on Wheels	Home Delivered Meals	1,314,905	Connie	McCabe	San Leandro
F607	900211	Spectrum Community Services	Home Delivered Meals	9,617	Michael	Sweeney	Hayward
F607	900218	ValleyCare Health System	Home Delivered Meals	440,063	Gabrielle	Chow	Livermore
F608	901003	SER-Jobs For Progress, Inc.	SCSEP	145,819	Rebecca	Mendibles	Fresno
NA	900043	Adult Day Services Network of Alameda County	Senior Injury Prevention Program	17,079	Anne	Warner-Reitz	Oakland
NA	900190	Life ElderCare, Inc.	Senior Injury Prevention Program	25,291	Patricia	Osage	Fremont
NA	900767	Rebuilding Together Oakland	Senior Injury Prevention Program	10,000	Kym	Luqman	Oakland
NA	900045	Senior Support Program of the Tri-Valley	Senior Injury Prevention Program	17,000	Marlene	Petersen	Pleasanton
NA	900211	Spectrum Community Services	Senior Injury Prevention Program	10,630	Michael	Sweeney	Hayward
NA	900101	St. Mary's Center	Senior Injury Prevention Program	20,000	Carol	Johnson	Oakland
Total Recommended FY14/15 Senior Services RFP Awards				5,164,809			