

SUMMARY ACTION MINUTES
ALAMEDA LOCAL AGENCY FORMATION COMMISSION
March 14, 2024, Regular Meeting
City of Dublin Council Chambers, 100 Civic Drive, Dublin, CA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

The regular meeting was called to order at 2:00 p.m. by Chair Brown.

The Commission Clerk performed the roll call with the following attendance recorded.

Regulars Present: Karla Brown, City of Pleasanton (Chair)
Mariellen Faria, Eden Township Healthcare District
David Haubert, County of Alameda (arrived 2:08 p.m.)
Melissa Hernandez, City of Dublin
Ralph Johnson, Castro Valley Sanitary District (Vice Chair)
Nathan Miley, County of Alameda
Sblend Sblendorio, Public Member

Alternates Present: John Marchand, City of Livermore
Georgean Vonheeder-Leopold, Dublin San Ramon Services District
Bob Woerner, Public Member

Members Absent: Lena Tam, Alternate, County of Alameda

The Commission Clerk confirmed a quorum was present with seven voting members. Also present at the meeting were Executive Officer Rachel Jones, Commission Counsel Andrew Massey, and Commission Clerk April Raffel.

3. PUBLIC COMMENT:

Chair Brown invited anyone from the public to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission. The Commission Clerk confirmed there was one public comment to address the Commission. A comment was received from the following person:

- Kelly Abreu, Fremont Resident

Chair Brown closed the public comment.

4. APPOINTMENT AGENCY DESIGNATED REPRESENTATIVE – COMMISSIONER WOERNER

The item presented to consider the appointment of Alternate Commissioner Woerner as the Agency Designated Representative.

Executive Officer Jones reported our Designated Representative will be our labor negotiator on behalf of LAFCO with the County. Alternate Commissioner Woerner accepted the nomination.

Commissioner Sblendorio motioned with a second from Commissioner Hernandez to approve the nomination of Alternate Commissioner Woerner as Alameda LAFCO’s Designated Representative.

AYES: Brown, Faria, Hernandez, Johnson, Miley, and Sblendorio
NOES: None
ABSENT: Haubert
ABSTAIN: None

The motion was approved 6 – 0.

5. ADJOURN TO CLOSED SESSION – CONFERENCE WITH LABOR NEGOTIATIONS

Chair Brown asked if there was anything to report from the closed session. Commission Counsel Massey stated there was nothing to report out.

6. CONSENT ITEMS

Item 6a

Approval Meeting Minutes for January 11, 2024 Special Meeting

The item presented to approve draft action minutes prepared for the Commission’s regular meeting on January 11, 2024. Recommendation to approve.

Item 6b

Approval of Third Quarter Budget Report

The item presented to approve the Budget Report. Recommendation to approve.

Item 6c

Approval of Proposed Amendments to Study Schedule FY 2023-2026

The item presented to approve the proposed amendments to the Study Schedule FY 2023-2026.

Chair Brown asked if there were any questions on the consent calendar. There were none.

Commissioner Sblendorio motioned with a second from Commissioner Johnson to approve the consent calendar.

AYES: Brown, Faria, Haubert, Hernandez, Johnson, Miley, and Sblendorio
NOES: None
ABSENT: None
ABSTAIN: None

The motion was unanimously approved 7-0.

7. FINAL REPORT ON FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES MSR (PUBLIC HEARING)

The item continued from the draft presentation in November 2023 and subsequent public review period with appropriate revisions in its task to independently evaluate public services of 14 cities and 4 special districts in the region with specific attention to inform future boundary changes and sphere of influence updates of the affected agencies. This includes recommendations regarding determinations and updates on the associated sphere of influence in the final report.

Recommendation to accept the final report and distribute it to all the affected agencies, as well as adopt a resolution codifying the associated determinations and recommendations.

The Alameda Local Agency Formation Commission (LAFCO) received a presentation from Jennifer Stephenson, Principal Planner of Policy Consulting Associates, on the Countywide Fire Protection and Emergency Medical Draft Report.

Chair Brown invited Commission questions. Commission discussion followed.

Chair Brown opened the public hearing. The Commission Clerk confirmed there was one public comment to address the Commission received from the following person:

- Kelly Abreu – Fremont Resident

Chair Brown proceeded to close the public hearing.

Commissioner Sblendorio motioned with a second from Commissioner Hernandez to formally accept the final report and distribute it to all the affected agencies, as well as adopt a resolution codifying the associated determinations and recommendations.

AYES:	Brown, Faria, Haubert, Hernandez, Johnson, Miley, and Sblendorio
NOES:	None
ABSENT:	None
ABSTAIN:	None

The motion was unanimously approved 7 – 0.

8. DRAFT OPERATING BUDGET AND WORK PLAN FOR FY 2024-2025 – (PUBLIC HEARING)

The item presented to consider adopting a draft budget and work plan for fiscal year 2024-2025 in anticipation of taking final action at its next regular meeting. Proposed budget expenses total \$818,538, representing an increase of \$33,798 or 4.3% from the current fiscal year. The increase is marked by expenses for professional services in the Service and Supplies Unit for additional LAFCO studies and travel costs. Recommendation to adopt the resolution, circulate the proposed budget for review and comment, and direct staff to return with a final budget as part of a notice hearing at the next regular meeting.

Chair Brown invited Commission questions. There were none.

Chair Brown invited public comments. The Commission Clerk confirmed there were no public comments to address the Commission. Chair Brown proceeded to close the public hearing.

Commissioner Johnson motioned with a second from Commissioner Haubert to adopt the resolution, circulate the proposed budget for review and comment, and staff to return with a final budget as part of a notice hearing at our next regular meeting.

AYES: Brown, Faria, Haubert, Hernandez, Johnson, Miley, and Sblendorio
NOES: None
ABSENT: None
ABSTAIN: None

The motion was unanimously approved 7 – 0.

9. ESTABLISH AN AD HOC COMMITTEE TO REVIEW AND NEGOTIATE COUNTY MOU AGREEMENT (BUSINESS)

Executive Officer Jones reported that as the current five-year agreement between the County and LAFCO approaches its expiration on June 30, 2024, it is imperative for the Commission to initiate the process of negotiating a new MOU to govern our relationship moving forward. The Commission’s last agreement was approved on May 29, 2019. The Commission will consider establishing an Ad Hoc Committee to review and negotiate its Memorandum of Understanding (MOU) Agreement with the County of Alameda for support services. Recommendation to select three Commissioners to create an Ad Hoc Committee to review and negotiate LAFCO’s MOU Agreement with the County.

Chair Brown invited commission questions. There were none.

- The Commission appointed Commissioners Johnson, Sblendorio, and Woerner to the MOU Ad Hoc Committee.

Chair Brown supported and made a recommendation with a second from Commissioner Haubert to appoint the Ad Hoc MOU Committee.

AYES: Brown, Faria, Haubert, Hernandez, Johnson, Miley, and Sblendorio
NOES: None
ABSENT: None
ABSTAIN: None

The motion was unanimously approved 7 – 0.

10. MATTERS INITIATED BY MEMBERS OF THE COMMISSION

- None

11. EXECUTIVE OFFICER REPORT

- CALAFCO Staff Workshop Sponsorship for Mobile Workshop at Wente Vineyards on April 24, 2024
- Crosby Property – Cities of Dublin and Livermore Collaboration

12. INFORMATIONAL ITEMS

- a. Current and Pending Proposals
- b. Progress Report on 2023-2024 Work Plan
- c. Alameda LAFCO Brochure
- d. CALAFCO Quarterly Report
- e. CALAFCO Staff Workshop from April 24 -26 in Pleasanton, California

- f. Form 700: Due April 2
- g. Commissioners with terms ending May 2024:
 - 1. Ralph Johnson
 - 2. Nate Miley

13. ADJOURNMENT OF REGULAR MEETING

Chair Brown adjourned the meeting at 3:33 p.m.

Next Meetings of the Commission

Policy and Budget Committee Meeting

Thursday, April 4, 2024, at 2:00 p.m., Dublin City Hall, Bray Community Room (Formerly known as RMR)

Regular Meeting

Thursday, May 9, 2024, at 2:00 p.m., Dublin City Hall, Council Chambers

I hereby attest the minutes above accurately reflect the Commission's deliberations at its March 14, 2024 meeting.

ATTEST,



April L. Raffel
Commission Clerk

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