

**SUMMARY ACTION MINUTES**  
**ALAMEDA LOCAL AGENCY FORMATION COMMISSION**  
**May 9, 2024, Regular MEETING**  
**City of Dublin Council Chambers, 100 Civic Drive, Dublin, CA**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

The regular meeting was called to order at 2:00 p.m. by Chair Brown.  
The Commission Clerk performed the roll call with the following attendance recorded.

Regulars Present: Karla Brown, City of Pleasanton (Chair)  
David Haubert, County of Alameda  
Melissa Hernandez, City of Dublin\*  
Ralph Johnson, Castro Valley Sanitary District (Vice Chair)  
Nathan Miley, County of Alameda  
Sblend Sblendorio, Public Member\* (arrived at 3:06 p.m.)

Alternates Present: John Marchand, City of Livermore  
Georgean Vonheeder-Leopold, Dublin San Ramon Services District (Voting)  
Bob Woerner, Public Member (Voting)

Members Absent: Mariellen Faria, Eden Township Healthcare District  
Lena Tam, Alternate, County of Alameda

\*Attended by videoconference.

The Commission Clerk confirmed a quorum was present with seven voting members. Also present at the meeting were Executive Officer Rachel Jones, Commission Counsel Andrew Massey, and Commission Clerk April Raffel.

- 2a.** County Counsel, Andrew Massey confirmed that Commissioner Hernandez may appear remotely pursuant to the just cause or emergency circumstances exceptions under the Brown Act and would need to identify the reason that she would be appearing remotely. In the case of an emergency circumstances, that would require approval of the Commission. In the case of just cause, no Commission approvals are required. Commissioner Hernandez stated she called in remotely due to being sick and she did not have anyone over 18-years-old in the room.

- 3. WELCOME RETURNING/NEW COMMISSIONERS:** – The Commission acknowledged the reappointment of regular Commissioner Miley by the Alameda County Board of Supervisors on April 30, 2024, and Chair Brown by the Alameda County Mayors' Conference on April 10, 2024, and Commissioner Johnson was elected by the Independent Special Districts Selection Commission for the special district seat held on May 8, 2024.

#### 4. PUBLIC COMMENT:

Chair Brown invited anyone from the public to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission. The Commission Clerk confirmed there was one public comment to address the Commission from the following person:

- Kelly Abreu, Fremont Resident

Chair Brown closed the public comment.

#### 5. CONSENT ITEMS

##### Item 5a

##### **Approval Meeting Minutes for the March 14, 2024, Regular Meeting**

The item presented to approve draft action minutes prepared for the Commission's regular meeting on March 14, 2024. Recommendation to approve.

##### Item 5b

##### **Approval of Third Quarter Budget Report**

The item presented to approve the Budget Report. Recommendation to approve.

##### Item 5c

##### **Contract Amendment with Lamphier-Gregory**

The item presented to approve the contract amendment with Lamphier-Gregory. Recommendation to approve.

##### Item 5d

##### **Transfer of Jurisdiction to Contra Costa LAFCO for Castro Road Ranch Proposed Annexation to East Bay Municipal Utility District**

The item presented is to approve the transfer of jurisdiction to Contra Costa LAFCO for Castro Road Ranch Proposed Annexation to East Bay Municipal Utility District. Recommendation to approve.

##### Item 5e

##### **Request for Proposals for Health Services Municipal Service Review**

The item was presented to request proposals for the Health Services Municipal Service Review. Recommendation to approve.

Chair Brown asked if the Commissioners would like to pull any items on the consent calendar.

Commissioner Haubert motioned with a second from Commissioner Johnson to approve the consent calendar.

AYES: Brown, Haubert, Hernandez, Johnson, Miley, Vonheeder-Leopold (voting for Faria), and Woerner (voting for Sblendorio)  
NOES: None  
ABSENT: Faria, Sblendorio  
ABSTAIN: None

The motion was unanimously approved 7-0.

**6. PRESENTATION FROM THE TRI-VALLEY CONSERVANCY – (BUSINESS)**

The item presented for information and Commission discussion only. Alameda LAFCO received a PowerPoint presentation from Mark Triska, Chair of TVC, on any upcoming projects and endeavors of the organization.

Chair Brown invited Commissioner questions. Commissioner discussion followed.

Chair Brown invited public comments. The Commission Clerk confirmed there was one public comment to address the Commission from the following person:

- Kelly Abreu, Fremont Resident

Chair Brown proceeded to close the public hearing.

**7. DRAFT REPORT ON COUNTYWIDE COMMUNITY SERVICES MUNICIPAL SERVICE REVIEW (PUBLIC HEARING)**

The item presented to review the draft report on its Municipal Service Review (MSR) of community services throughout Alameda County, such as street, maintenance, lighting, library, parks and recreation, mosquito and vector abatement, lead abatement, and broadband services. The draft has been prepared as part of the Alameda LAFCO's adopted work plan and independently assesses the availability, need, and adequacy of key public services provided in the region. Recommendation is the draft is being presented for discussion and feedback ahead of staff initiating a 30-day public review and comment period and returning the item to the Commission at its September 12<sup>th</sup> regular meeting for final action.

Alameda LAFCO received a PowerPoint presentation from Monroe Roush, RSG Senior Analyst, on the Countywide Community Services Municipal Service Review.

Chair Brown invited Commissioner questions. Commission discussion continued.

Chair Brown invited public comments. The Commission Clerk confirmed there were public comments to address the Commission from the following persons:

- David Furst, Chair, Livermore Area Recreation and Park District
- Kelly Abreu, Fremont Resident
- Rick Hammel, President, Castlewood Property Owners Association

Chair Brown proceeded to close the public hearing.

**8. ADOPTION OF FINAL OPERATING BUDGET AND WORK PLAN FOR FY 2024-2025 – (PUBLIC HEARING)**

The item presented is to consider adopting a final budget and work plan for the fiscal year 2024-2025. Both items return following their adoption in draft form and subsequent public review period. The final budget and work plan remain intact from its initial draft. The final budget expenses total \$818,538, representing an increase of \$33,798, or 4.3 percent, from the current fiscal year. Recommendation to adopt the attached resolution approving the final budget and work plan for 2024-2025 with any desired changes.

Chair Brown invited Commissioner questions. There were none.

Chair Brown invited public comments. The Commission Clerk confirmed there were no public comments to address the Commission. Chair Brown proceeded to close the public hearing.

Commissioner Haubert motioned with a second from Commissioner Johnson to adopt the resolution approving the final budget and work plan for 2024-2025.

AYES: Brown, Haubert, Hernandez, Johnson, Miley, Vonheeder-Leopold (voting for Faria), and Woerner (voting for Sblendorio)  
NOES: None  
ABSENT: Faria, Sblendorio  
ABSTAIN: None

The motion was unanimously approved 7 – 0.

#### **9. MATTERS INITIATED BY MEMBERS OF THE COMMISSION**

- Alternate Commissioner Vonheeder-Leopold recommended if there is some way in the future contract agreements to include that the contractor must verify the numbers with the entities that exist for accuracy.
- Executive Officer Jones stated there is an administrative review period for all the cities and agencies to provide comments to make sure that we have the correct information, but we will make sure to follow-up and make sure that they check the numbers and tables in the future.
- Chair Brown mentioned there was a request from Tri-Valley Conservancy for support from LAFCO and wondered what kind of support we could provide. EO Jones could follow up on support for sewer extension project as a future agenda item.

#### **10. EXECUTIVE OFFICER REPORT**

- None

#### **11. INFORMATIONAL ITEMS**

- a. Current and Pending Proposals
- b. Progress Report on 2023-2024 Work Plan
- c. CALAFCO Staff Workshop from April 24 -26 in Pleasanton, California

#### **12. APPOINT AGENCY DESIGNATED REPRESENTATIVE – COMMISSIONER WOERNER**

#### **13. ADJOURN TO CLOSED SESSION – CONFERENCE WITH LABOR NEGOTIATIONS**

Chair Brown asked if there was anything to report from the closed session. Commission Counsel Massey stated that there was nothing to report out.

#### **14. MEMORANDUM OF UNDERSTANDING (MOU) EXTENTION WITH COUNTY OF ALAMEDA – (BUSINESS)**

The item presented to consider approving a six-month extension to its existing Memorandum of Understanding (MOU) agreement with the County of Alameda for contract services.

Recommendation to approve the extension of the current MOU with the County of Alameda for six months, with the option for up to six additional one-month extensions, not to exceed one year in total.

Chair Brown invited Commissioner questions. There were none.

Chair Brown invited public comments. The Commission Clerk confirmed there were no public comments to address the Commission. Chair Brown proceeded to close the public hearing.

Commissioner Haubert motioned with a second from Commissioner Sblendorio to approve the extension of the current MOU with the County of Alameda for six months, with the option for up to six additional one-month extensions, not to exceed one year in total.

AYES:	Brown, Haubert, Johnson, Miley, Vonheeder-Leopold (voting for Faria), and Sblendorio
NOES:	None
ABSENT:	Faria, Hernandez
ABSTAIN:	None

The motion was approved 6 – 0.

## 15. ADJOURNMENT OF REGULAR MEETING

Chair Brown adjourned the meeting at 4:09 p.m.

### Next Meetings of the Commission

#### Policy and Budget Committee Meeting

**Thursday, June 6, 2024, at 2:00 p.m., Dublin City Hall, Bray Community Room (Formerly known as RMR)**

#### Regular Meeting

**Thursday, July 11, 2024, at 2:00 p.m., Dublin City Hall, Council Chambers**

I hereby attest the minutes above accurately reflect the Commission's deliberations at its May 9, 2024 meeting.

ATTEST,



April L. Raffel  
Commission Clerk

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