

SUMMARY ACTION MINUTES
ALAMEDA LOCAL AGENCY FORMATION COMMISSION
October 11, 2024, Special Meeting
City of Dublin Council Chambers, 100 Civic Drive, Dublin, CA

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

2. ROLL CALL

The regular meeting was called to order at 12:00 p.m. by Chair Brown.

The Commission Clerk performed the roll call with the following attendance recorded.

Regulars Present: Karla Brown, City of Pleasanton (Chair)
Mariellen Faria, Eden Township Healthcare District
Ralph Johnson, Castro Valley Sanitary District (Vice Chair)
Sblend Sblendorio, Public Member

Alternates Present: Georgean Vonheeder-Leopold, Dublin San Ramon Services District
Michael McCorriston, City of Dublin
Bob Woerner, Public Member

Members Absent: David Haubert, County of Alameda (regular)
John Marchand, City of Livermore (regular)
Nathan Miley, County of Alameda (regular)
Lena Tam, County of Alameda (alternate)

The Commission Clerk confirmed a quorum was present with five voting members. Also present at the meeting were Executive Officer Rachel Jones, Commission Counsel Andrew Massey, and Commission Clerk April Raffel.

3. WELCOME NEW COMMISSIONER: The Commission acknowledged the appointment of our new Commissioner, Michael McCorriston, by the Alameda County Mayors' Conference on September 11, 2024.

4. PUBLIC COMMENT:

Chair Brown invited anyone from the public to address the Commission on any matter not listed on the agenda and within the jurisdiction of the Commission. The Commission Clerk confirmed there were public comments to address the Commission from the following persons:

- Virginia Chang Kiraly, San Mateo LAFCO
- Kelly Abreu, Fremont Resident

Chair Brown closed the public comment.

5. CONSENT ITEMS

Item 4a

Approval Meeting Minutes for the July 11, 2024, Regular Meeting

The item presented to approve draft action minutes prepared for the Commission's regular meeting on July 11, 2024. Recommendation to approve.

Item 5b

Approval of Meeting Dates for Calendar Year 2025

The item presented for approval of Meeting Dates for Calendar Year 2025. Recommendation to approve.

Item 5c

Approval of the Amendment to Agreement with Roseanne Chamberlain for Consultant Services

The item presented for approval of the Amendment to Agreement with Roseanne Chamberlain for Consultant Services. Recommendation to approve.

Item 5d

Approval of the Conflict-of-Interest Code

The item presented for approval of the Conflict-of-Interest Code. Recommendation to approve.

Chair Brown asked if the Commissioners had any questions on the consent calendar.

Commissioner Sblendorio motioned with a second from Commissioner Johnson to approve the consent calendar.

AYES:	Brown, Faria, Johnson, McCorriston (voting for Marchand), and Sblendorio
NOES:	None
ABSENT:	Haubert, Marchand, and Miley
ABSTAIN:	None

The motion was approved 5-0.

6. FINAL REPORT ON COUNTYWIDE MUNICIPAL SERVICE REVIEW ON COMMUNITY SERVICES – (PUBLIC HEARING)

Item continued from its draft presentation in May 2024 and subsequent public review period with appropriate revisions in its task to independently evaluate public services of the affected agencies in the region with specific attention to inform future boundary changes and sphere of influence updates of the affected agencies.

Executive Officer Jones provided the staff report, which reviewed the final report on its Countywide Municipal Service Review (MSR) focuses on community services such as street maintenance, lighting, library, parks and recreation, mosquito and vector abatement, lead abatement, and broadband services. This includes recommendations regarding determinations and updates on the associated sphere of influence in the final report. Recommendation to formally accept the final report with distribution to all the affected agencies, as well as adopt a resolution codifying the associated determinations and recommendations.

Alameda LAFCO received a PowerPoint presentation from Carol Ieromnimon, RSG Associate, on the Final Report of the Countywide Municipal Service Review on Community Services.

Chair Brown invited Commissioner questions. Commissioner discussion followed.

Chair Brown invited public comments. The Commission Clerk confirmed there were public comments to address the Commission from the following persons:

- David Furst, Livermore Area Recreation and Park District (LARPD)
- Olivia Sanwong, East Bay Regional Parks District (EBRPD)
- Kelly Abreu, Fremont Resident
- Pete Sandhu, Five Rivers Aviation
- James Boswell, Livermore Area Recreation and Park District (LARPD)

Chair Brown proceeded to close the public hearing.

Chair Brown invited further questions or comments from the Commission. Commission discussion continued.

Commissioner Sblendorio motioned with a second from Commissioner McCorrison to formally accept the staff recommendation except not approval of the SOI for LARPD or EBRPD until our January meeting and ask that the two agencies, LARPD and EBRPD, meet to gather facts about revenue collected and the expenditures within Murray Township. From there, the Commission will receive a progress report from Alternate Commissioner Woerner, who will be involved in discussions, before moving forward with next steps. Also, incorporated into the motion that LAFCO initiate dissolution of the three CSAs, Estuary Bridges, Castro Valley Library, and Dublin Library, that do not currently provide any services.

AYES: Brown, Faria, Johnson, McCorrison (voting for Marchand), and Sblendorio
NOES: None
ABSENT: Haubert, Marchand, and Miley
ABSTAIN: None

The motion was approved 5-0.

7. REPORT ON INDEPENDENCE AND EXPLORING LAFCO-COUNTY RELATIONSHIP MODELS – (Business)

Item presented by Executive Officer Jones to consider approving a report evaluating the potential benefits and challenges of increased organizational independence from Alameda County and consider following the Ad Hoc Memorandum of Understanding (MOU) Committee’s recommendation of directly managing its own staff while maintaining key service contracts with Alameda County. Recommendation to approve the Ad Hoc MOU Committee’s recommendation for LAFCO to transition to a staffing model where it directly employs its own staff and authorize the consultant to continue with the second phase of the report.

Alameda LAFCO received a presentation from Consultant, Roseanne Chamberlain, to discuss her findings of the Report on Independence and Exploring LAFCO-County Relationship Models.

Chair Brown invited Commissioner questions. Commission discussion continued.

Chair Brown invited public comments. The Commission Clerk confirmed there was one public comment to address the Commission from the following person:

- Kelly Abreu, Fremont Resident

Chair Brown proceeded to close the public hearing. Commission discussion continued.

Commissioner Johnson motioned with a second from Commissioner Sblendorio to approve the Ad Hoc MOU's recommendation for LAFCO to transition to a staffing model where it directly employs its own staff and authorize the consultant to continue with the second phase of the report.

AYES: Brown, Faria, Johnson, McCorrison (voting for Marchand), and Sblendorio
NOES: None
ABSENT: Haubert, Marchand, and Miley
ABSTAIN: None

The motion was approved 5-0.

8. AUDIT REPORT FOR FISCAL YEAR 2022-2023 – (Business)

Item presented by Executive Officer Jones on an audit report of financial statements issued for the fiscal year 2022-2023. The audit has been prepared by O'Connor & Company and concludes that tested transactions were accompanied by sufficient documentation with no material weaknesses were identified. The audited fund balance as of June 30, 2023, finished at \$597,244 and reflects a year-end change of (\$493,155) from the prior fiscal year. Recommendation to accept and file and provide direction to staff on related matters.

Chair Brown invited Commissioner questions. There were none.

Commissioner McCorrison motioned with a second from Commissioner Faria to accept the audit report for the fiscal year 2022-2023.

AYES: Brown, Faria, Johnson, McCorrison (voting for Marchand), and Sblendorio
NOES: None
ABSENT: Haubert, Marchand, and Miley
ABSTAIN: None

The motion was approved 5-0.

9. CONTRACT AGREEMENT FOR ACERA ACTUARIAL VALUATION REPORT – (Business)

Item presented by the Executive Officer Jones to consider approval of payment between the Alameda County Employee's Retirement Association (ACERA) and Alameda LAFCO for an actuarial report based on LAFCO participating as its own employer. Recommendation to approve the proposed payment agreement with ACERA for \$8,500 and authorize the Executive Officer to execute a deposit arrangement with ACERA the not-to-exceed cost of \$12,000 with the advice of legal counsel.

Chair Brown invited Commissioner questions. There were none.

Commissioner Johnson motioned with a second from Commissioner McCorrison to approve the proposed payment agreement with ACERA for \$8,500 and authorize the Executive Officer to execute a deposit arrangement with ACERA not-to-exceed \$12,000 with counsel's advice.

AYES: Brown, Faria, Johnson, McCorriston (voting for Marchand), and Sblendorio
NOES: None
ABSENT: Haubert, Marchand, and Miley
ABSTAIN: None

The motion was approved 5-0.

10. MATTERS INITIATED BY MEMBERS OF THE COMMISSION

- None

11. EXECUTIVE OFFICER REPORT

- None

12. INFORMATIONAL ITEMS

- a. Current and Pending Proposals
- b. Progress Report on 2023-2024 Work Plan
- c. CALAFCO Annual Conference from October 16th – October 18 near Yosemite, California

13. ADJOURNMENT OF REGULAR MEETING

Chair Brown adjourned the meeting at 1:51 p.m.

Next Meetings of the Commission

Policy and Budget Committee Meeting

Thursday, December 5, 2024, at 2:00 p.m., Dublin City Hall, Library Community Room

Regular Meeting

Thursday, November 14, 2024, at 2:00 p.m., Dublin City Hall, Council Chambers

I hereby attest the minutes above accurately reflect the Commission’s deliberations at its October 11, 2024 special meeting.

ATTEST,



April L. Raffel
Commission Clerk

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